Notice of Meeting

Children, Families, Lifelong Learning and Culture Select Committee



Date and Time	<u>Place</u>	Contact	Web:
Tuesday 3 December 2024 10.00 am	Woodhatch Place 11 Cockshot Hill Reigate RH2 8EF	Julie Armstrong, Scrutiny Officer julie.armstrong@surreycc.gov.uk	Council and democracy Surreycc.gov.uk X: @SCCdemocracy

Elected Members:

Fiona Davidson (Guildford South-East) (Chair), Jonathan Essex (Redhill East), Bob Hughes (Shere), Rebecca Jennings-Evans (Lightwater, West End and Bisley), Frank Kelly (Merstham & Banstead South), Rachael Lake BEM (Walton), Bernie Muir (Epsom West), John O'Reilly (Hersham), Ashley Tilling (Walton South & Oatlands), Liz Townsend (Cranleigh & Ewhurst), Chris Townsend (Ashtead) (Vice-Chairman), Jeremy Webster (Caterham Hill) (Vice-Chairman) and Fiona White (Guildford West)

Independent Representatives:

Mrs Julie Oldroyd (Diocesan Representative for the Catholic Church) and Mr Alex Tear (Diocesan Representative for the Anglican Church, Diocese of Guildford)

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language, please email Julie Armstrong, Scrutiny Officer on julie.armstrong@surreycc.gov.uk.

This meeting will be held in public at the venue mentioned above and may be webcast live. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area or attending online, you are consenting to being filmed and recorded, and to the possible use of those images and sound recordings for webcasting and/or training purposes. If webcast, a recording will be available on the Council's website post-meeting. The live webcast and recording can be accessed via the Council's website: https://surreycc.public-i.tv/core/portal/home

If you would like to attend and you have any special requirements, please email Julie Armstrong, Scrutiny Officer on julie.armstrong@surreycc.gov.uk. Please note that public seating is limited and will be allocated on a first come first served basis.

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To report any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETINGS: 14 NOVEMBER 2024

To agree the minutes of the previous meeting of the Children, Families, Lifelong Learning and Culture as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- 1. Any disclosable pecuniary interests; or
- 2. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

The public retain their right to submit questions for a written response, with such answers recorded in the minutes of the meeting; questioners may participate in meetings to ask a supplementary question. Petitioners may address the Committee on their petition for up to three minutes. Guidance will be made available to any member of the public wishing to speak at a meeting.

NOTES:

- a. The deadline for Member's questions is 12.00pm four working days before the meeting (27 November 2024).
- b. The deadline for public questions is seven days before the meeting (26 November 2024).
- c. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 CABINET RESPONSE TO SELECT COMMITTEE (Pages RECOMMENDATIONS 5 - 8) To note the most recent Cabinet responses to the Committee's past recommendations. 6 RECOMMENDATIONS TRACKER AND FORWARD WORK (Pages **PROGRAMME** 9 - 18) To review the actions and recommendations tracker and forward work programme, making suggestions for additions of amendments as appropriate. 7 2025/26 DRAFT BUDGET AND MEDIUM-TERM FINANCIAL (Pages 19 - 66) **STRATEGY TO 2029/30** Scrutiny of the Draft Budget and Medium-Term Financial Strategy in relation to areas within the select committee's remit. 8 MODERNISATION OF THE LIBRARIES ESTATE (Pages 67 - 82) Scrutinise modernisation of the Library Estate as part of the Library and Cultural Services Transformation programme. 9 **ALTERNATIVE PROVISION UPDATE** (Pages 83 - 92) To receive an update following recommendations made by the Committee in February 2024. 10 CHILDREN'S HOMES - OFSTED REPORTS PUBLISHED SINCE (Pages THE LAST MEETING OF THE SELECT COMMITTEE 93 -102) To receive Ofsted reports on Surrey County Council-run Children's Homes. 11 PERFORMANCE OVERVIEW (Pages 103 -To receive an overview of Children, Families and Lifelong Learning 118) performance to help inform future Committee business. DATE OF THE NEXT MEETING

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The next public meeting of the Committee is scheduled to be held on Thursday, 13 March 2025.

> **Terence Herbert Chief Executive**

Published: Monday, 25 November 2024

MOBILE TECHNOLOGY AND FILMING - ACCEPTABLE USE

Members of the public and the press may use social media or mobile devices in silent mode during meetings. Public Wi-Fi is available; please ask the committee manager for details.

Anyone is permitted to film, record or take photographs at Council meetings. Please liaise with the committee manager prior to the start of the meeting so that the meeting can be made aware of any filming taking place.

The use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to any Council equipment or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Thank you for your co-operation.

QUESTIONS AND PETITIONS

Cabinet and most committees will consider questions by elected Surrey County Council Members and questions and petitions from members of the public who are electors in the Surrey County Council area.

Please note the following regarding questions from the public:

- 1. Members of the public can submit one written question to a meeting by the deadline stated in the agenda. Questions should relate to general policy and not to detail. Questions are asked and answered in public and cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual); for further advice please contact the committee manager listed on the front page of an agenda.
- 2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
- 3. Questions will be taken in the order in which they are received.
- 4. Questions will be asked and answered without discussion. The Chairman or Cabinet members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
- 5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet members may decline to answer a supplementary question.

Item under consideration: Children Not in School

CFLLC Select Committee Recommendations:

- Surrey County Council (SCC) establishes and delivers a clear and coherent policy in respect of its role in monitoring children not in school and driving increased attendance, and identifies standards of best practice, including Key Performance Indicators for Surrey – by March 2025.
- 2) SCC should take a leadership role and work with the various parties involved to drive the implementation of these standards and improved performance in Surrey.
- 3) SCC should deliver an investigation on the impact of outcomes/life chances for children who are not in school, including those (a) severely absent from school and (b) electively home educated by comparison with their peers.
- 4) Children with SEND should be clearly identified in the severely absent cohort, and by March 2025, an action plan to remedy their high prevalence should be developed and read for delivery.

Cabinet Response:

- 1. This recommendation relates to work that is already in place. Whilst acknowledging that where children are absent from school the initial responsibility for monitoring is with the school, we have established a Service Manager role in Education and Lifelong Learning which has oversight for all categories of Children Not in School. The postholder works with Surrey Attendance Service to encourage attendance at school. It is acknowledged, however that for some children there are periods of time when they are not able to attend school, and their education needs are met by alternative provision. A dataset was presented to the Select Committee. Further work is already underway to develop key performance indicators by March 2025.
- 2. This recommendation relates to work that is already in place. As stated above the Service Manager for CNIS works with a range of partners to achieve the agreed key performance indicators. In relation to attendance, regular feedback and updates are provided to the multi-agency forum "Encouraging School Attendance" chaired by Director of Quality and Performance.
- 3. We accept the recommendation in part. In relation to children who are Severely Absent we will look at their destination data on a case-by-case basis and undertake dip-sample audits. We will look to consider 10% of the Year 11 cohort of 394 children and young people who were Severely Absent in Academic Year 23/24, from the total number across all year groups of 2,287. The results of this analysis will be shared with the Select Committee.

We are unable to implement the recommendation in relation to those who are EHE. In relation to EHE there is no obligation for parents to share achievement and destination data with the Local Authority. We will, however, add to the guidance for EHE Inclusion Officers to enquire regarding a child's next step for post-16.

- 4. This recommendation relates to work that is already underway. We have the data both locally and nationally relating to children with an EHCP who are severely absent. This data is used to inform our actions to continue to improve the attendance of children with SEND, which is currently better than the national and regional picture.
- Severely Absent pupils with an EHCP Autumn/ Spring Term 2023/24 DfE

Surrey – 12.3%, Southeast – 13.2%, National – 12.5%

Name: Clare Curran

Cabinet Member for Education

Date: 12 November 2024



CABINET- 26 November 2024

Cabinet Response to the Interim Recommendations from Select Committees Following Budget Deep Dives and Budget Briefing Sessions

Children, Families, Lifelong Learning & Culture Select Committee:

Early Help Deep Dive

'Is early help prevention activity sufficiently well-funded to increase the wellbeing and life chances of the most disadvantaged Surrey residents in line with SCC's policy of no one left behind?'

The Children, Families, Lifelong Learning and Culture Select Committee:

 Notes that investing in early help – which is discretionary funding - does make a positive difference. There are indications that early help reduces the demand on statutory services in Surrey, i.e., the number of children going into care, and the number on Child Protection Plans*.

Cabinet Response:

Cabinet agrees with the select committee on the long-term value of early help support and with that in mind made the decision in the 2024/25 budget as part of the additional monies allocated through the social care grant to ensure this was targeted towards preventative and early help services.

II. Believes investing more in preventive activities – such as easily accessed emotional wellbeing support for adolescents – would prevent young people's needs escalating, would contribute significantly to their wellbeing (and that of their families), and reduce the pressure on statutory services. Notes with regret there is no additional discretionary funding available to invest in prevention without making cutbacks elsewhere.

Cabinet Response: Cabinet notes the committee's view.

III. Since preventive spending is having a positive impact on both outcomes for children and reduced statutory demand, <u>recommends</u> that early help spending is protected, with inflationary costs built in. The Committee is convinced of the value that early help brings and Cabinet should factor this into its budget decision-making.

Cabinet Response:

Cabinet recognises the benefits of preventative services and has previously targeted funding to support those services and will protect those services where possible. However, Cabinet must also consider the difficult balance of setting a budget to meet the many statutory services in Children' services with an expected exceptionally difficult budget settlement.

*Cllr John O'Reilly would like to record his acknowledgment of SCC's successes in reducing the demand on statutory services in the county (i.e. the number of children going into care and the number of Child Protection Plans, contrary to the national trend).

Voluntary, Community & Social Enterprise Deep Dive

'What is the likely impact on the infrastructure organisations – and on the organisations they support in the wider system - of the redistribution of funding, and can any negative impacts be mitigated?'

The Select Committee has withdrawn its recommendations in the light of new information on the impact of the proposals to withdraw funding from Surrey Community Action and redistribute it to other organisations. It will advise its recommendations following an investigation to clarify the situation, which is planned by the end of November.

Children, Families, Lifelong Learning and Culture Select Committee Forward Work Programme

Children, Families, Lifelong Learning and Culture Select Committee	
Chairman: Fiona Davidson I Scrutiny Officer: Julie Armstrong Democratic Services Assistant: Jacob Schanzenbach	

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priorities	Cabinet Member/Lead Officer
13 March 2025	Overview, policy development and review	Intensive Family Support Service	Review performance data on the service from April 2024 supporting families who step up and down from statutory services	Check outcomes of new service	Tackling health inequality, Empowering communities	Maureen Attewell, Deputy Cabinet Member for Children, Families and Lifelong Learning Matt Ansell, Director - Safeguarding & Family Resilience Jackie Clementson, Assistant Director - Early Help, Youth Justice & Adolescent Adam Thomas, Head Of Early Help & Family Support
	Overview, policy development and review	Youth Service	Scrutinise new Youth Service Strategy 2024-26	Ensure Committee have an understanding of SCC's strategy and that it addresses prevention and the issues of most concern to councillors	Tackling health inequality, Empowering communities	Help & Family Support Maureen Attewell, Deputy Cabinet Member for Childrer Families and Lifelong Learning Matt Ansell, Director - Safeguarding & Family Resilience Jackie Clementson, Assistan Director - Early Help, Youth Justice & Adolescent Dave McLean, Service Manager - Early Help, Youth Justice & Adolescent Service

	10 July 2025	Overview, policy development and review	Additional Needs and Disabilities	Review progress made following the Task Group's recommendations in September 2024	Provide good experience for parents and carers of children and young people with AND	Tackling health inequality, Growing a sustainable economy so everyone can benefit, Empowering communities	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; Tracey Sanders, Assistant Director for Inclusion and Additional Needs SW; Liz Bone, Send County Service Planning & Performance Leader - SEN Recovery
D 20 10	16 October 2025	Overview, policy development and review	Post-16 vocational education	Ascertain the level of demand and whether SCC can meet it, explore what circumstances the Service would look to provide it and whether location is a barrier	Provide good opportunities for young people with AND	Tackling health inequality, Growing a sustainable economy so everyone can benefit, Empowering communities	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning; Julia Katherine, Director for Education and Lifelong Learning

Task and Finish Groups

SEND School Place Sufficiency

Standing Items

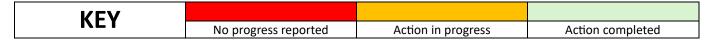
- Recommendations Tracker and Forward Work Programme: Monitor Select Committee recommendations and requests and forward work programme.
- **Performance Overview:** Dashboard of key indicators in SEND, EHCP timeliness and Children's Services showing level of progress made against ILACS recommendations; social worker and foster carer turnover data; overview comparing current external assessors' grades with previous year, in all areas of CFLLC remit.

Next Practice Improvement and Performance Information informal meeting: 11 March 2025.

CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

December 2024

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.



RECOMMENDATIONS

Date	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or imple- mented
12	Education,	CFLLC 20/24: 1) In order to ensure	Tracey Sand-	12		Distributed to Committee on 11 November 2024
September	Health and	that it is moving in the right direction	ers, Assistant	November		
2024	Care Plan	and the changes are delivering what	Director - In-	2024		
	(EHCP) Recov-	was anticipated, the Service commis-	clusion &			
	ery Plan and	sions feedback from, or surveys par-	Additional			
	End-To-End	ents/carers and schools on:	Needs			
	Review of	 how the changes to the end- 				
	EHCP Process	to-end process implemented				
	[Item 7]	so far have been received, and				
		whether they have improved				
		outcomes for children, out-				
		comes for schools, communi-				
		cations, timeliness, quality,				
		co-production and relation- ships.				
		This feedback should be reported to				
		the Select Committee before the end				
		of 2024, but by February 2025 at the				
		latest.				

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CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

Date	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or imple- mented
12 September 2024	Education, Health and Care Plan (EHCP) Recovery Plan and End-To-End Review of EHCP Process [Item 7]	cfllc 21/24: 2) As communications with parents and carers continue to be a significant issue, the Service should undertake, as a priority, a golden thread analysis of touch points with parents and carers (i.e., points where communications ought to be taking place), as well as touch point/communication dependencies. Gaps identified should be remedied as a priority. The results of this analysis should be reported to the Select Committee by February 2025.	Tracey Sanders, Assistant Director - Inclusion & Additional Needs	12 November 2024		Distributed to Committee on 11 November 2024
12 September 2024	Education, Health and Care Plan (EHCP) Recovery Plan and End-To-End Review of EHCP Process [Item 7]	CFLLC 22/24: 3) While the Committee acknowledges that it is desirable for parents to have identified preferred schools for SEND children as early as possible, it recommends that the communication to parents advising them of the timeline for this process is worded unambiguously so that the SCC suggested deadline is clearly differentiated from the statutory deadline. We also recommend that the suggested deadline should not be earlier than the end of September.	Tracey Sand- ers, Assistant Director - In- clusion & Additional Needs	12 November 2024		Distributed to Committee on 11 November 2024

CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

12	Education,	CFLLC 23/24: 4) The Committee en-	Tracey Sand-	12	Distributed to Committee on 11 November 2024
September	Health and	dorses the following recommenda-	ers, Assistant	November	
2024	Care Plan	tions from Carrington School:	Director - In-	2024	
	(EHCP) Recov-		clusion &		
	ery Plan and	(a) Communications with schools	Additional		
	End-To-End	should be kept open, and schools	Needs		
	Review of	should be updated on how referrals			
	EHCP Process	to MindWorks are being managed			
	[Item 7]	and progressing.			
		(b) Enable schools to identify and track			
		funds they receive from Surrey			
		County Council, and help them to			
		clarify that they are receiving the ap-			
		propriate amount.			
		(c) In the situation where the school is			
		requested to accept a child and			
		there is no agreement over whether			
		the school can meet the child's			
		needs, a meeting between the			
		school and the Local Authority			
		should be scheduled to agree a way			
		forward. In addition:			
		• The actions from this meeting should			
		be documented and shared with both parties.			
		 Placing a child in a school should re- 			
		quire positive agreement and not be			
		based on any assumptions or as-			
		sumed default position.			

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CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

Date	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or imple- mented
12	Children Not in	(d) Consider a more flexible approach to identify where some of the funding that would otherwise go to Non-Maintained Independent schools could be spent in maintained sector schools to boost resource and capability - enabling more maintained schools to offer places to pupils who could otherwise only be accommodated in an NMI school. CFLLC 24/24: 1) Surrey County Council	Tracey Sand-			Distributed to Committee on 12 November 2024
September 2024	School [Item 8]	(SCC) establishes and delivers a clear and coherent policy in respect of its role in monitoring children not in school and driving increased attendance, and identifies standards of best practice, including Key Performance Indicators for Surrey – by March 2025.	ers, Assistant Director - In- clusion & Additional Needs			Distributed to Committee on 12 November 2024
12 September 2024	Children Not in School [Item 8]	CFLLC 25/24: 2) SCC should take a leadership role and work with the various parties involved to drive the implementation of these standards and improved performance in Surrey.	Tracey Sand- ers, Assistant Director - In- clusion & Additional Needs			Distributed to Committee on 12 November 2024

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CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

Date	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or imple- mented
12 September 2024	Children Not in School [Item 8]	CFLLC 26/24: 3) SCC should deliver an investigation on the impact of outcomes/life chances for children who are not in school, including those (a) severely absent from school and (b) electively home educated – by comparison with their peers.	Tracey Sand- ers, Assistant Director - In- clusion & Additional Needs			Distributed to Committee on 12 November 2024
12 September 2024	Children Not in School [Item 8]	cfllc 27/24: 4) Children with SEND should be clearly identified in the severely absent cohort, and, by March 2025, an action plan to remedy their high prevalence should be developed and ready for delivery.	Tracey Sand- ers, Assistant Director - In- clusion & Additional Needs			Distributed to Committee on 12 November 2024
14 November 2024	Preparing for Adulthood [Item 7]	CFLLC 28/24: 1) The Preparing for Adulthood (PfA) booklet co-produced with Family Voice Surrey (FVS) is actively communicated to families of children in Year 9, with immediate effect.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE	18 December 2024		

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CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

Date	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or imple- mented
14 November 2024	Preparing for Adulthood [Item 7]	for Adulthood events held in previous years, allowing families to speak to relevant members of the team and learn more about options and next steps, are reintroduced as soon as possible to benefit families and ensure a real focus on PfA.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE	18 December 2024		
14 November 2024	Preparing for Adulthood [Item 7]	CFLLC 30/24: 3) Within one month, the Cabinet Member responds to Family Voice Surrey and the Select Committee on five of the key issues with adulthood preparation identified by FVS.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE	18 December 2024		

CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

December 2024

ACTIONS

Date	Item	Action	Responsible	Deadline	Action response
			Member/ Of-		
			ficer		
14 Novem-	Cabinet Re-	CFLLC 29/24: To follow up on the 2024/25 year-to-	Rhianwen Fox,	12 Decem-	
ber 2024	sponse To Se-	date figures and the numbers of parents/carers	Service Man-	ber 2024	
	lect Commit-	who have used the mediation and dispute resolu-	ager - SEND		
	tee Recom-	tion service, rather than just percentages.	Practice		
	mendations				
	[Item 6]				
14 Novem-	Preparing For	CFLLC 30/24: To share with Committee the CFL Ser-	Jenny Brickell,	12 Decem-	
ber 2024	Adulthood	vice's response to the June 2024 Orbis internal	Assistant Di-	ber 2024	
	[Item 7]	audit report on Transition of Children into AWHP.	rector for		
			Children with		
			Disabilities		

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CHILDREN, FAMILIES, LIFELONG LAERNING & CULTURE SELECT COMMITTEE



TUESDAY 3RD DECEMBER 2025

Scrutiny of 2025/26 Draft Budget and Medium-Term Financial Strategy to 2029/30

Purpose of report: Scrutiny of the Draft Budget and Medium-Term Financial Strategy

Introduction:

- 1. Attached is a summary of the 2025/26 Draft Budget and Medium-Term Financial Strategy (MTFS), particularly focussing on the budgets for the Children Families & Lifelong Learning Directorate (CFLL) and elements of the Customer, Digital & Change Directorate (CDC) and Adults, Wellbeing & Health Partnerships Directorate (AW&HP), as applicable to this Committee.
- 2. The 2025/26 Draft Budget & MTFS to 2029/30 was presented to Cabinet on 26th November 2024. The Final Budget for 2025/26 will be approved by Cabinet in January 2025 and full Council in February 2025. It is good practice to, as far as possible, set out in advance the draft budget to allow consultation on, and scrutiny of, the approach and the proposals included. There will be no movements in the Draft Budget position until the provisional Local Government Finance Settlement is published, which is expected later in December, when the implications can then be considered.
- 3. The production of the 2025/26 budget has been developed through an integrated approach across Directorates, Corporate Strategy and Policy, Transformation and Finance, ensuring that revenue budgets, capital investment and transformation plans are all aligned with each Directorate's service plans and the corporate priorities of the organisation.

Context:

4. The Local Government financial climate is extremely challenging. The national picture for public services is one of constrained financial resources. A number of local authorities, across the Country, are struggling to balance available funding with significantly increasing demand and cost pressures.

- 5. Local Government funding remains highly uncertain, with a number of factors likely to result in significant changes to our funding position over the mediumterm. The first opportunity to understand in detail the direct impact of funding arrangements for the Council will be with the provisional Settlement itself, which is expected in late December 2024, with a final settlement in January 2025.
- 6. The overall outlook for 2025/26 is one of significant challenge. Budget envelopes are not anticipated to increase significantly, however, substantial increases in the cost of maintaining current service provision and increased demand result in pressures increasing at a higher rate than forecast funding.
- 7. While many of the demands we are experiencing are not unique to this Council, we cannot rely on Government, or anyone else, to solve the issue for us. We need to reduce our costs and take difficult decisions in order to ensure our ongoing financial resilience. Being realistic about our ambitions, underpinned by an earned confidence in our ability to deliver efficiencies, will enable us to continue to deliver the Council's priorities.
- 8. Although good progress has been made over the last few months, there remains a provisional budget gap for 2025/26 of £17.4m, driven primarily by continued high demand and price pressures. Further actions will have to be agreed to close the gap, which will be extremely challenging, given the forecast level of pressure. The level of Council Tax raised and the extent to which further efficiencies will need to be identified, will be dependent in part upon the Local Government Finance Settlement in December, and confirmation of District and Borough Council Tax Bases in January.
- 9. We need to be prepared for what will continue to be a difficult financial environment over the next few years. The gap is expected to continue to grow over the medium term financial strategy period.
- 10. The Council recognises that tackling this gap will require a focus not only on addressing the pressures in 2025/26, but simultaneously looking to address the medium-term horizon. Our financial resilience is crucial and part of the strategy will be to ensure we have adequate reserves to ensure we can transform, alongside making sure we provide for any changes to funding or unexpected effects on costs.

Engagement:

11. Over the summer of 2024, the council engaged with residents to inform the draft budget. Mindful of the current financial context, we have taken a prudent approach to our consultation and engagement activity. By using internal survey tools, costs have been limited to the creation of accessible formats of our engagement material, however, this means the results illustrate the preferences

- of those who chose to take part but does not provide data representative of Surrey residents. A summary of the results are available in Annex 1.
- 12. For this phase of engagement, the council asked for insight from stakeholders on:
 - The importance they placed on each of 11 outcomes, based on the Community Vision for Surrey in 2030 and Organisation Strategy 2023 – 2028:
 - a. Better roads and pavements
 - b. Providing care for adults and children who need us most
 - c. Making our communities safer
 - d. Better public transport connections for easier, more predictable journeys
 - e. Enabling people of all ages to access education and skills
 - f. Promoting better health and wellbeing for all residents
 - g. Tackling climate change and protecting Surrey's countryside and biodiversity
 - h. Reducing waste and increasing recycling
 - i. Reinvigorating town centres and high streets
 - Stronger community relations through local community networks and support
 - k. Supporting local businesses to prosper and grow the economy
 - How the budget should be allocated.
 - Approaches to balancing the budget.
 - Conditions for supporting a council tax increase.
- 13. Data was gathered from nearly 1,600 stakeholders using:
 - a) An open survey on the Surrey Says platform (28 Aug 30 Sep 2024) with 1,495 participants. Survey respondents were self-selecting, which means the results should not be treated as representative of the whole of Surrey's population.
 - b) Community events and reference groups, engaging nearly 90 residents.
 - c) Promotion via social media, the Surrey Matters website, newsletter, and local council members.
- 14. We will be consulting with residents and other stakeholders on the measures being taken to balance the budget for 2025/26 after the approval of the draft Budget by Cabinet on 26 November. The results of this exercise will be reported to Cabinet and Council in January and February 2025.
- 15. Impacts of budget proposals, both positive and negative, are considered by services in a variety of ways, including through services' own consultation and engagement exercises and the use of Equality Impact Assessments (EIAs). EIAs are used to guide budget decisions and will be included in the final Budget paper alongside an overview of the cumulative impact of proposed changes. At Surrey, we consider impacts not just on the nine protected characteristics, but also other vulnerable groups, for example, those at socio-economic disadvantage, Gypsy, Roma and Traveller communities, those experiencing

homelessness, and so on. An overview of impacts of efficiencies pertinent to the areas covered by this committee are included in Annex 1.

Budget Scrutiny

- 16. Annex 1 sets out the budget proposals for CFLC, CDC and AW&HP including the latest calculated revenue budget requirement compared to the current budget envelopes based on the Council's estimated funding, the service budget strategy, information on revenue pressures and efficiencies and a summary of the Capital Programme. Each Select Committee should review in the context of their individual Directorates, exploring significant issues and offering constructive challenge to the relevant Cabinet Members and Executive Directors.
- 17. Members should consider how the 2025/26 Draft Budget supports the Council in being financially stable whilst achieving Directorate and Corporate priorities and the Council's Vision for 2030. The budget aims to balance a series of different priorities and risks with options on investment, efficiencies and increases in the rate of Council Tax. It is appropriate for the Committee to consider how successful the budget is in achieving this.

Conclusions:

18. The provisional Local Government Finance Settlement in December, to be finalised in January 2025, will clarify the funding position for the Council. Once funding is clear, Directorate pressures, efficiency requirements, the level of Council Tax and the Capital Programme will be finalised.

Recommendations:

19. That each Select Committee agrees a set of recommendations to the Cabinet, pertinent to their area, which will be reported to Cabinet in January 2025.

Next steps:

- 20. Between now and February 2025, when the budget is approved by full council, officers and Cabinet Members will work closely together to close the current budget gap; challenge and refine assumptions and finalise the development of the Capital Programme.
- 21. The recommendations resulting from Select Committee scrutiny process will be compiled and reported to the Cabinet meeting on 28th January 2025.

Report contact

Nikki O'Connor – Strategic Finance Business Partner (Corporate)

Contact details

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Annexes:

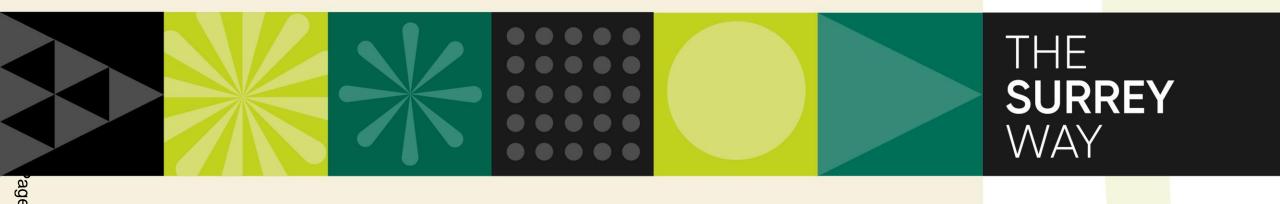
Annex 1: 2025/26 Draft Budget Report and Medium-Term Financial Strategy to 2029/30 – Scrutiny Report for CFLL, CDC and AW&HP.

Sources/background papers

• 2025/26 Draft budget and medium-term financial strategy report to Cabinet 26th November 2024.







Children, Families, Lifelong Learning & Culture Select Committee

Draft Budget 2025/26 and Medium Term Financial Strategy to 2029/30

3 December 2024

OUR PURPOSE
OUR PEOPLE
OUR ORGANISATION

Introduction by Cabinet Member – David Lewis

The Local Government financial climate remains extremely challenging and consequently the 2025/26 budget setting process has required us to take difficult decisions to ensure our financial resilience.



The budget setting process began in February 2024 and monthly iterations have been produced and reported regularly to both the Corporate Leadership Team and the Cabinet.

In addition, opposition parties and select committees have been engaged in early briefings and invited to make suggestions for areas of opportunity to increase income and reduce costs. An external consultation process has also been completed.

the Select Committees had early briefings in June/July, followed by 'deep dives' into two selected areas of focus. In September, further budget updates were delivered, providing the latest information on Directorate proposals and reviewing the findings of the deep dives. Recommendations from these informal sessions were considered by Cabinet alongside the draft budget in November.

This meeting presents a further formal opportunity for the Select Committee to scrutinise the draft budget proposals and to make further recommendations for consideration before the final budget is considered by Cabinet in January and Full Council in February 2025.

Despite progress being made, a gap of £17.4m remains within the draft budget.



• Despite the challenges, the budget includes investments in specific initiatives and areas of required improvement:

SURREY COUNTY COUNCIL

- CFLL Improvements, including continuing the Early Help & Family Support services, recruitment & retention improvements and the continuation of the EHCP timeliness improvements.
- Additional Digital Demand Responsiveness Transport roll out.
- Additional verge maintenance & area cleanup gangs.
- We will probably need to draw on all options available to close the budget gap, ie. further increases to council tax, additional funding if available, potential use of reserves, reducing pressures/managing demand and identifying further efficiencies.

Focus also needs to be on the medium term. To support this, we have developed a one-council approach to transformation with several cross-council programmes designed to optimise the way we work:

- Customer engagement and improvements to customer experiences and outcomes;
- Organisation redesign to review 'the way we do things' across the whole council;
- Data and digital to leverage emerging and innovative technology;
- Place and communities support to improve outcomes for residents;
- Developing the performance and culture that underpins the organization.



2025/26 Revenue Headlines

Revenue budget envelope of £1.242 billion - £34m / 2.8% anticipated increase from 2024/25

SURREY COUNCIL

- Increased Council Tax assumption of 2.99% Core Council Tax.
- Assumed 'roll over' of existing grant funding.
- Pressures of £108m identified, reflects the increases in demand and higher than inflationary price increases in key services.
- £57m of efficiencies already identified.
- Reserves and contingencies considered at an appropriate/sustainable level given the high risk environment.
 Potential to utilise some reserves for one-off pressures/investment opportunities.
- Despite the challenges, the budget includes investments in specific initiatives and areas of required improvement:
 - CFL Improvements, including continuing the Early Help & Family Support services, recruitment & retention improvements and the continuation of the EHCP timeliness improvements.
 - Additional Digital Demand Responsiveness Transport roll out
 - Additional verge maintenance & area cleanup gangs.
- Remaining Budget Gap of £17.4m in 2025/26.



Capital Programme - Headlines

• The **economic environment has changed significantly**. High inflation and interest rate rises in recent years has increased cost of financing borrowing. In order to sustain our financial resilience, we need to re-set capital expenditure habits.



- There is a limit to the capacity and proportionality of debt financing as a % of our overall budget and a limit to deliverability of this scale of programme.
- The latest capital programme iteration has reduced the overall borrowing requirement of the The capital programme maintains a focus on key priority areas of investment, including:

 • additional school places, including these forms.
- - adults social care accommodation with care and support,
 - highways and roads improvement,
 - the transformation of our libraries, and
 - investment in our greener futures programme.



Options to close the Draft Budget Gap of £17.4m

Additional Government Funding

- Budget in October 2024 provided indication of additional funding for Local Authorities, specifically social care funding.
- No certainty on detail until December Local Government Settlement
- Significant uncertainty over Government funding into the medium term

Identification of Additional Efficiencies/Cost Containment

- Directorates continue to look for further deliverable efficiencies, including areas to stop/delay activity
- Pressures continue to be reviewed to look for ways to contain cost/mitigate increases

Use of Reserves

- Worked hard to re-build depleted reserve levels to improve financial resilience
- Current level of reserves is considered appropriate given assessment of the risk environment
- Any use of reserves should be for one-off expenditure rather than to meet ongoing budgetary pressures.

Increase Council
Tax

- Current budget assumptions are a 2.99% increase
- Referendum limits still uncertain, but assumption is ability to raise core Council Tax by up to 3% and an additional 2% ASC Precept
- Any increase equates to c£9m for every 1% rise

Medium Term Position

• There remains significant medium-term uncertainty

- SURREY
- Multiple single year settlements have made medium term planning difficult. Commitment by the new Government for multi-year settlements going forward.
- The timing and impact of Fair Funding Reform remains a significant unknown. Current assumptions is that this will be in 2026/27 at the earliest and that transitional arrangements would be made available to mitigate/'smooth' initial impacts.
- By 2029/30, the Medium-Term gap is estimated to be c.£193m / c16% of our net budget

Indicatively:

Page

- Directorate pressures of £343m and capital financing costs of £35m
- Overall funding increase of £37m (assuming a 'flat' position immediately after fair funding reform due to anticipated transitional arrangements). Therefore, the full effect of funding reform not felt until beyond the end of the MTFS period
- Offset by efficiencies identified so far of £148m
- Reserves have reached a sustainable level but maintaining financial resilience is key to weathering future challenges and given the current high risk operating environment.



Children, Families & Lifelong Learning - Summary Directorate Budget Position

SURREY COUNTY COUNCIL

The Directorate covers all Children's Social Care, corporate parenting and Education budgets and works with all State funded Schools across Surrey.

The net draft CFLL budget for 2025/26 is £310.1m an increase of £18.5m from 2024/25. This is mainly due to continued pressure on Home to School transport (£12.3m in MTFS). Although stricter adherence to policy has been introduced around young people outside of the statutory entitlement, numbers relating to children with EHCPs are still increasing. Social Care Placements also continues to be a budget pressure (£6.4m in MTFS). Although we have seen the number of Children in our care fall because of our focus on prevention with additional funding and support introduced to ensure that the need for services to escalate can be prevented, the costs of highly specialist Social Care Placements continue to rise in a very competitive commercial market.

Efficiencies of £11.1m have so far been identified for 2025/26. The service continues to develop strategies to manage demand and ensure that statutory obligations are reviewed and managed with the aim to manage cost pressures. Staffing budgets are to reduce by £5m through a full review of all management structures and spans of control, initiatives to reduce the use of agency, and targeted early help work with families to reduce demand on statutory casework. Efficiencies of £4.7m in Social Care Placement budgets are also planned through working with children to support their safe return to their families through reunification, building and investing on Surrey owned and managed provision for both Children's homes and supported accommodation as well as other initiatives like investing in early help.

Work to reduce the budget requirement for CFLL is underway, to contribute to reducing the overall residual budget gap.



Customer, Digital & Change - Summary Directorate Budget Position (Culture Services)



The majority of the costs of the services within the remit of this committee, Libraries, Arts & Heritage, are staffing (75%) and the services have significant grants & income (£10m).

The grant levels have historically not increased in line with inflation adding to the pressures the service faces. Furthermore, the cost of living crisis and Covid have impacted income levels due to changing customer habits e.g uptake of streaming services such as Netflix rather than hiring physical DVDs. Within Surrey Arts the service saw around 675 users cancel lessons (due to cost) at the end of 2022 (15% total customers). Income dropped from £2.623M (19-20) to £1.321M (20-21) as a result of Covid. The Libraries service are undergone significant transformation limiting the scope for further major changes. There are limited opportunities for the Libraries service to make further efficiencies as a stand-alone service. The services are likely to face inflationary pressures of £0.5m, the majority of this is staffing inflation at 3%.

Efficiencies of £0.5m been identified and will be delivered through various measures, including the commercial strategy, which will reduce the cost of delivery and increase rates for chargeable services (£0.2m), workforce reductions will deliver £0.2m and a further £0.1m from stopping the archaeological service.



Adults, Wellbeing & Health Partnerships - Summary Directorate Budget Position



- Note that this Committee is only responsible for the Voluntary, Community and Faith Sector (VCFS)
 functions within the Public Health and Communities Service, not the wider AWHP directorate.
- The VCFS budget for 2025/26 is £0.464m, the same level of investment as in 2024/25. This budget is used to pay out grants to voluntary sector infrastructure organisations across Surrey who provide advice and support to VCFS organisations in their areas.
- Although the total VCFS funding envelope is remaining unchanged in 2025/26, the distribution of the funding is changing to ensure it is most appropriately aligned across Surrey's footprint. The proposals for the changes in funding distribution were reviewed by the CFLLC Select Committee as part of a Deep Dive in October with a further impact report due by end of November for the committee to make informed recommendations.
- There are no efficiencies being put forward related to the VCFS budget.



Next Steps



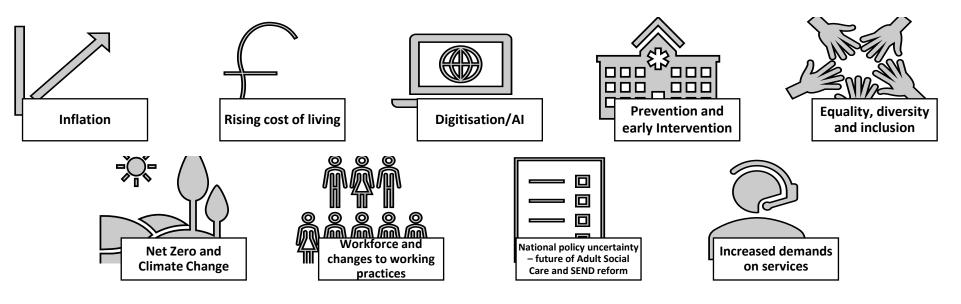
- Refine funding assumptions based on Provisional Local Government Finance Settlement in December.
- Finalise efficiency proposals, develop efficiency plans and consider further options to close the gap
 - Consultation with residents on draft proposals and Equality Impact Assessments
 - Final Budget to Cabinet in January 2025 & Council February 2025



Background Reading



Strategic Content A number of drivers are influencing our operating context, including:





Delivering priorities, ensuring no one is left behind

Our Organisation Strategy sets out our contribution to the 2030 Community Vision.

Page

Our **four priority objectives** and guiding principal that **no one is left behind** remain the central areas of focus as we deliver **modern**, **adaptive and resident-centred services for all**.





A GREENER

FUTURE



Budget Setting Process

 The Council bases its financial planning practices on a budget envelope approach, aimed to increase accountability and budget management responsibility.



- Funding projections over the medium-term are developed and Directorates are given a fixed envelope/target, proportionate to the expected size of the available budget.
- Directorates are tasked, with support from Finance, with costing the core planning assumptions and developing Directorate scenarios to identify pressures in their services across the medium term period - 2025/26 to 2029/30
- Directorates are then required to develop efficiency proposals to offset these pressures to ensure delivery within available resources. Monthly iterations are taken to the Corporate Leadership Team throughout the process
- Significant Member Engagement:
 - Regular informal Cabinet briefings
 - Cabinet/CLT Workshops (July, September)
 - All Member Briefings (May / Nov)
 - Select Committee Briefings (July / Oct) & 'deep dive' workshops focused on specific areas
 - Formal Scrutiny of the Draft Budget by Select Committees (December)



Budget Engagement Update – Phase 1 (August – September 2024) insights

Balancing the budget

Respondents supported increased partnership working (80%), equipping staff to work with partners and communities (70%), and providing local communities with tools to support themselves (63%). Respondents opposed reducing or stopping services to protect others (80%) or charging for free or subsidised services (64%).

Allocating resources

Respondents preferred allocating resources to services that benefit the majority of residents (54%), are allocated across the entire county (64%), and meeting the needs of residents today (50%). This varied by age with younger respondents more likely to support a longer-term focus.

Council tax increase – scenarios

Respondents supported council tax increases to protect services for the vulnerable (67%) and after exhausting streamlining opportunities (66%). Respondents opposed increasing tax for long-term investment and as an alternative to fees and charges (both 52%). Respondents recognised legitimate circumstances for a rise in council tax (45% supported - 38% opposed).

■ Open Survey respondents

A community events, residents prioritised:

- Care for vulnerable groups and health and wellbeing
 Education and skills, especially SEN
- provision
- Public transport and reducing social isolation
- Community safety

Priority areas

Better roads and pavements

Providing care for adults and children...

Making our communities safer

Better public transport connections...

64% 66% 68% 70% 72% 74% 76% 78% 80

If Cabinet agrees the draft budget on 26 November, phase 2 consultation on draft budget proposals will commence.

Mindful of the current financial context, we've taken a prudent approach to engagement activity. Internal survey tools have limited costs to the creation of accessible engagement material. However, results illustrate the preferences of those who chose to take part, but will not provide data representative of Surrey residents.



- Phase 1 insight will also inform how we communicate with residents on how the council is responding to residents' and other stakeholders' priorities.
- We will be consulting on the draft budget's investment proposals and measures to close the budget gap. A survey on Surrey Says will launch after the 26 November 2024 Cabinet meeting and complete on 26 December 2024. All Members will receive a briefing pack and be encouraged to promote the survey to residents.
 - Officers will share key messages to stakeholders and gather feedback through various user groups, e.g. the Learning Disability Partnership Board, Autism Reference Group and Surrey Youth Voice.
 - Insight from this work will inform messaging for the final budget and **provide insight** for the planning and implementation of the 2025/26 efficiencies.



Equality Analysis 2025/26



- As each draft efficiency proposal is still being developed the equality analysis
 included later of these slides is the current position for each service, and this is
 likely to evolve as more detail on plans to deliver on proposals is developed.
- Early indications of potential impacts of proposals have been included where possible, along with any planned mitigating activity that is known at this stage.
- Whilst the information included in the Annex identifies service-specific equality analysis, work is underway to understand the cumulative equality impacts of the 2025/26 budget as a whole. This also reflects the iterative nature of service-specific equality impacts and planned mitigating actions.



Equality Analysis 2025/26 - Cumulative Analysis



The main characteristics most likely to be disproportionately impacted:

- Older adults and their carers, and adults of all ages with physical, mental health conditions and learning disabilities and their carers
- 2. Children and young people, including those with special educational needs and disabilities (SEND), and families
- 3. Staff and residents facing socio-economic disadvantage

Emerging common mitigation themes:

- Use co-design, consultation and engagement methods to produce services that are responsive and focus on supporting people that need them most.
- Services will work to invest in preventative activity and early-intervention measures to help enable better outcomes earlier and avoiding having to resource high-cost intensive activity that leads to greater pressures on our budget.
- Work closely with strategic partners to mitigate impacts where relevant



Equality Analysis 2025/26 – Next steps



- Services will continue working on the Equality Impact Assessments for their efficiency proposals and full documents will be made available to review with the final budget papers.
- The final cumulative analysis report and completed EIAs will be made available for all Members when the budget is brought before Council in February.



Budget Positions

- Overall Council Position
- Directorate Positions:
 - Children, Families & Lifelong Learning
 - Customer, Digital & Change
 - Adults, Wellbeing & Health Partnerships



Overall 2025/26 Draft Budget Gap

The table below sets out the overall picture for the Council for 2025/26 against estimated funding

SURREY COUNCIL

Pressures, efficiencies and funding will continue to iterate over December.

In particular, funding estimates in respect of Government Grants, Council Tax and Business Rates estimates will be confirmed when the Provision Local Government Finance Settlement is delivered (expected before Christmas).

Directorate	Base Budget 23/24 £m	Additional Funding Estimate £m	Identified Pressures £m		Total Budget Requirement £m
Adults, Wellbeing & Health Partnerships	505.9		50.1	(31.6)	524.4
hildren, Familes & Lifelong Learning	291.6		29.6	(11.1)	310.1
🕏 vironment, Infrastructure & Growth	187.4		14.5	(2.6)	199.3
Community Protection & Emergencies	43.9		1.3	(0.8)	44.4
Customers, Digital & Change	49.3		4	(2.9)	50.4
Comms, Public Affairs & Engagement	2.8		0.1	(0.2)	2.7
Finance & Corporate Services	27.0		1.6	(1.4)	27.2
Central Income & Expenditure	100.6		7.1	(6.5)	101.2
Directorate Total	1,208.4	0.0	108.3	(57.1)	1,259.7
Central Funding	(1,208.4)	(33.9)			(1,242.3)
Council Total	-	(33.9)	108.3	(57.1)	17.4

While the overall funding envelope is anticipated to increase by c£34m, the cost of delivering existing services is increasing at a faster rate. The identified pressures of c£108m result in a need to find efficiencies of c£74m, of which c£57m have been identified to date. Detailed pressures and efficiencies are set out in subsequent slides.



Children, Families & Lifelong Learning



CFLL - Summary Directorate Budget Position

	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m	Total £m
Brought forward budget	291.6	291.6	310.1	310.5	317.8	326.7	
Pressures		29.6	13.5	13.3	14.0	14.4	84.8
Identified efficiencies		(11.1)	(13.1)	(6.0)	(5.1)	(1.3)	(36.6)
Total budget requirement		310.1	310.5	317.8	326.7	339.8	



The Childrens, Families and Lifelong Learning Directorate is the largest gross budget and the second highest net budget of the Council. Most of the General fund budget of CFLL relates to provision of statutory services, including care packages and support as a corporate parent, supporting families and the provision of services for children with additional need and disabilities both in the home and in School. Direct provision for support for children in school is through the Dedicated Schools Grant, and like all authorities across the country the provision of support for children with additional needs continues to be one of the biggest challenges and pressure for the Council.

The majority of the £29.6m pressure relates to Home to School transport (£12.3m), social care placements (£6.4m) and staff inflation (£6.5m). Efficiencies mainly relate to staffing (£5m) and social care placement (£4.7m) initiatives.



CFLL - Identified Pressures

		Net Pressure					
Proceure	Description	2025/26	2026/27	2027/28	2028/29	2029/30	Total
Pressure	Description	£m	£m	£m	£m	£m	£m
Pay inflation	Increase in staffing costs as per the corporately agreed pay award. Currently estimated at 3% in 25/26	4.300	3.000	3.000	3.100	3.100	16.500
Recruitment and retention	Additional costs of ASYE scheme, apprenticeships	0.200					0.200
Early Help and family support	Implementation of the intensive family support service as an ongoing service	0.200					0.200
EHCP timeliness	The long term ongoing costs of being able to meet the timeliness of EHCP referrals		1.000				1.000
Children Looked After (CLA) Placements - Demand	Trajectory modelling of anticipated demand increases in relation to cost of exceptional individual package needs rather than additional number of placements	1.700	2.100	2.600	2.600	2.600	11.600
Children Looked After (CLA) Placements - inflation	Trajectory modelling of anticipated inflationary increases (+5% on current costs 25/26)	4.700	2.500	2.600	2.800	2.800	15.400
Heme to School Travel Assistance - Demand	Trajectory modelling of anticipated demand increases	10.700	2.400	2.800	3.200	3.600	22.700
Rome to School Travel Assistance -	Trajectory modelling of anticipated inflationary increases	1.600	1.500	1.300	1.300	1.300	7.000
ntract inflation	Assummed contract inflation costs	1.000	1.000	1.000	1.000	1.000	5.000
Bought forward unachieved stretch targets	Brought forward unachieved stretch targets	3.000					3.000
Bought forward unachievable efficiencies	2024/25 unacheived contract savings	0.400					0.400
Recruitment and retention costs	Costs of introducing recruitment and retention bonuses and employment of overseas workforce to stabalise workforce	1.800					1.800
Total Pressures		29.600	13.500	13.300	14.000	14.400	84.800

CFLL – Proposed efficiencies

	-			Efficie	ency		
Efficiency	Description	2025/26	2026/27	2027/28	2028/29	2029/30	Total
Efficiency	Description	£m	D25/26 £m 2026/27 £m 2027/2 £m £m £m £m (2.000) (0.600) (2.600) (0.700) (0.800) (0.800) (0.300) (0.400) (1.700) (0.300) (0.200) (0.300) (0.400) (0.500) (0.400) (0.200) (0.100) (0.500) (0.200) (0.100) (0.500) (1.000) (1.100) (1.100)	£m	£m	£m	£m
Staffing re-organisation	Restructure of management structure, spans and layers and staffing reorganisation	(2.000)	(0.600)				(2.600)
Home to School Travel Assistance	Full year effect of prior year efficiencies focused on route optimisation and reduction of solo vehicle use	(0.500)	(2.500)	(2.600)	(2.700)		(8.300)
Children Looked After (CLA) Placements - Reunification	Dedicated team supporting social work practices to help children return home	(0.700)	(0.800)	(0.800)	(0.800)	(0.800)	(3.900)
Children Looked After (CLA) Placements - Early help and family support	Ability to reduce escalations of need for children and avoid entry to care	(0.300)	(0.400)				(0.700)
Children Looked After (CLA) Placements - Adolescence	Collaborative working across teams targeted at avoidance of entry to care for teenagers.	(1.600)	(1.700)	(1.200)	(0.200)		(4.700)
Children Looked After (CLA) Placements - In-house residential development	Developing schemes and processes for increasing utilisation of existing residential capacity and Investment in 30 new in-house residential beds to help disrupt the market and meet demand in Surrey.	(0.300)	(0.200)	(0.300)	(0.500)	(0.100)	(1.400)
Children Looked After (CLA) Placements - In House fostering	Looking a new models to maximise in house utilisation of carer capacity	(0.400)	(0.500)	(0.400)	(0.300)	0.200	(1.400)
Children Looked After (CLA) Placements - Permanence directive	Exploring early adoption avenues and promoting special guardianship arrangements through working with wider friends, family and foster carers.	(0.200)	(0.100)				(0.300)
Children Looked After (CLA) Placements - Inflation management	Review and challenge of inflationary uplifts, scrutinising cost bases of providers and their increase in cost base	(0.500)	(0.500)	(0.500)	(0.600)	(0.600)	(2.700)
Care leavers Placements - Houses of multiple occupancy	Capital investment in 6 new 4 bed homes with floating support to reduce demands on supported accommodation at current rates	(0.200)	(0.100)				(0.300)
Workforce strategies developing a permanent workforce	Reduce demand on agency and reduce agency pressures	(1.000)					(1.000)
Early Help and family support	Targeted early help work with families to reduce demands on statutory case work	(1.000)	(1.100)				(2.100)
Fees and charges	Review fees and charges.	(0.400)	(0.400)	(0.200)			(1.000)
Admin review	Review of all staff Admin costs in CFLL and Business support. This work is ongoing and is yet to be fully quantified, this number equates to reducing 80% 0f the business support team by 5%	(1.000)	(0.400)	, , ,			(1.400)
Fostering service review	increasing the number of in house foster carer, improved support to reduce the number of leavers and a refreshed targeted marketing strategy will also contribute to an improved enquiry to approval conversion rate.		(1.500)				(1.500)
Surrey Adult Learning Review	Review of current contracts and maximisation of centra provisions to support the service	(0.300)					(0.300)
Short Breaks Review	To identify and benchmark against the available provision		(0.800)				(0.800)
Supported Accomadation for Young Parents	Maximise the potential of the current block contract to support SCC care experienced young people.	(0.170)					(0.170)
Cross Directorate	Reduction on all non staffing budget across Dirs	(0.068)					(0.068)
Joint Placement costs	To establish a process to maximise the contribution for joint funding agreements through more rigour with Health services.	(0.500)	(1.500)				(2.000)
Total Efficiencies		(11.138)	(13.100)	(6.000)	(5.100)	(1.300)	(36.638)



Equality Analysis – Children, Families & Lifelong Learning (CFLL)

The table below outlines which proposed CFLL efficiencies require an Equality Impact Assessment to be carried out, with some provisional information on the status of the equality analysis being completed.

As and when proposed efficiencies are identified, officers from within the relevant service will follow the Equality Impact Assessment process, to ensure the council pays due regard to the potential impact of decision on residents and staff with protected characteristics.

Pa	and staff with protected characte	ristics.
age 50	Efficiency	Equality Analysis
	Staffing re-organisation	Work on this efficiency is still in the discovery phase. A full EIA will be completed in due course.
	Home to School Travel Assistance	An EIA has been <u>completed</u> and approved by the Cabinet Member. There are both positive and negative impacts on staff and residents identified relating to this efficiency. Mitigating activity will be developed on a case-by-case basis.
	Children Looked After (CLA) Placements - Reunification	An EIA has been <u>completed</u> and approved by the Cabinet Member. It has been identified that there are likely potential implications for looked after children and their families, as well as foster carers.
	Early Help and Family Support Children Looked After (CLA) Placements - Early Help and Family Support	A combined EIA is to be completed for these. EIA Screening Tools have been completed and an EIA is being completed by the relevant team.
	Children Looked After (CLA) Placements - Adolescence	A draft EIA has been completed and is going through the sign-off/ approval process. Both positive and negative impacts have been identified, with mitigations in place to minimise potential negative impacts.



Equality Analysis – Children, Families & Lifelong Learning (CFLL)

	Efficiency	Equality Analysis
	Children Looked After (CLA) Placements - In-House Residential Development	An EIA has been <u>completed</u> and approved by Cabinet. The change will likely have positive impacts for looked after children and any negative impacts have robust mitigations in place.
Page (Care Leaver Placements - House of Multiple Occupancy	An EIA has been <u>completed</u> and approved by the Cabinet Member. Most of the impacts identified are positive for care leavers. Provided the mitigations are in place in terms of appropriate policies, procedures and practice, there are not any negative impacts associated with this proposal that cannot be mitigated
51	Workforce Strategies - developing a permanent workforce	An EIA is being drafted and will then go through the approval process. An EIA Screening Tool has already been completed. The change is focused on the conversion of agency staff to permanent roles and the recruitment of international social workers. Most of the impacts identified so far are positive for both residents and staff - several actions have been identified to maximise these positive impacts.
	Surrey Adult Learning Review	An EIA is being drafted and will then go through the approval process. A provisional assessment of the implications has revealed potential impacts on staff, following a slight restructure, as well as potential implications for learners with additional needs, and those who face digital exclusion or difficulties with technology.
	Short Breaks Review	An EIA has been <u>completed</u> and approved by Cabinet. Positive impacts such as respite and support for families with children with disabilities, however, resourcing issues may reduce access for high-need families, young carers, and children with disabilities, potentially increasing stress within these households.

CFLL – Capital Programme Summary



The Capital Programme is comprised of the Budget (schemes which are developed and ready to proceed, or already under way) and the Pipeline (schemes requiring further development and subject to business case approval).

The directorate is a key stakeholder for several L&P schemes and also manages some of its own schemes.

The draft capital budget for L&P schemes delivered on behalf of CFLL total £320m and is funded through revenue efficiencies, grants, borrowing and capital receipts. The main schemes are:

- SEND & Alternative Provision to deliver High Needs cost containment and the safety valve (£151m)
- Schools Basic Need to deliver school places (£106m)
- School Building maintenance, partly funded by grant (£44m)

The schemes managed by the service total £8.9m and includes adaptations for children (£2.8m) and government capital funding for schools (£4.5m)



Customer, Digital & Change (this committee is responsible for Culture)



CDC – Summary Directorate Budget Position

	2024/25 £m	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m	Total £m
Brought forward budget	49.3	49.3	50.4	50.6	51.6	52.7	
Pressures		4.1	1.1	1.1	1.2	1.3	8.8
Identified efficiencies		(2.9)	(1.0)	(0.1)	0.0	0.0	(4.0)
Total budget requirement		50.4	50.6	51.6	52.7	54.0	



The majority of the costs of the services within the remit of this committee, Libraries, Arts & Heritage, are staffing (75%) and the services have significant grants & income (£10m). The grant levels have historically flot increased in line with inflation adding to the pressures the service faces. Furthermore, the cost fliving crisis and Covid have impacted income levels due to changing customer habits e.g uptake of streaming services such as Netflix rather than hiring physical DVDs. Within Surrey Arts the service saw around 675 users cancel lessons (due to cost) at the end of 2022 (15% total customers). Income dropped from £2.623M (19-20) to £1.321M (20-21) as a result of Covid. The Libraries service has undergone significant transformation limiting the scope for further major changes. There are limited opportunities for the Libraries service to make further efficiencies as a stand-alone service. The services are likely to face inflationary pressures of £0.5m, the majority of this is staffing inflation at 3%.

Efficiencies of £0.5m been identified and will be delivered through various measures, including the commercial strategy, which will reduce the cost of delivery and increase rates for chargeable services (£0.2m), workforce reductions will deliver £0.2m and a further £0.1m from stopping the archaeological service.



CDC - Identified Pressures

		Net Pressure					
Pressure	Description	2025/26 £m	2026/27 £m	2027/28 £m	2028/29 £m	2029/30 £m	Total £m
Pay inflation	Pay inflation at 3% 2025/26 and 2% thereafter, includes impact of 2024/25 pay award	1.545	0.941	0.960	0.979	0.999	5.424
Non-pay inflation	Non pay inflation at 2%	0.199	0.281	0.286	0.292	0.298	1.356
IT&D MySurrey support	MySurrey Technical Services contract for support and payroll application	0.291	(0.125)	(0.025)	(0.100)		0.041
Coroners Special Inquests	To replenish the special inquest reserve which covers the volatile cost of special inquests each year.	0.100	0.050				0.150
Funding changes	Funding for Data & Insights Team discontinues in 2025/26 (linked to an efficiency)	1.492					1.492
Learning Management system	Funding for Learning Management System discontinues in 2025/26	0.100		(0.100)			0.000
Microsoft Licences	Increased costs of licences due to volume increases	0.340					0.340
Total Pressures		4.067	1.147	1.121	1.171	1.297	8.803

CDC – Proposed efficiencies

		Efficiency					
Efficiency	Description	2025/26	2026/27	2027/28	2028/29	2029/30	Total
Efficiency	Description	£m	£m	£m	£m	£m	£m
Staffing reductions	Review of staffing across services, through redesign and distribution.	(0.410)	(0.185)				(0.595)
Organisational Redesign and Customer Transformation	Review of staffing across services, through streamlining, removing duplication and using technology.	(1.000)	(0.533)	(0.140)			(1.673)
Organisational Redesign and Customer Transformation	Review of Data Strategy & Insights team (linked to a pressure)	(0.448)					(0.448)
People & Change professional and transactional services	Previous years unachievable efficiencies and reduced income from transactional services	0.109					0.109
Roome Strategy	Maximising Income	(0.291)					(0.291)
Pargeted reductions	Variety of measures to reduce spend	(0.063)					(0.063)
IT&D efficiencies	Wide area network contract reductions	(0.300)					(0.300)
IT&D licence reduction	Reduced IT&D licence costs due to staffing changes	(0.113)	(0.227)				(0.340)
Surrey Arts efficiency	Remove subsidy of non targeted music tuition	(0.053)	(0.027)				(0.080)
Reduced Trade Union Posts	Reduce the current budget for trade union roles in line with 2024/25 levels	(0.048)					(0.048)
Core Welfare offer	Maximise external grants to fund the welfare offer	(0.240)					(0.240)
Core Heritage service	Service review of Archaeological services	(0.067)					(0.067)
Total Efficiencies		(2.924)	(0.972)	(0.140)	0.000	0.000	(4.036)

Equality Impact Assessments – Customer, Digital & Change

Efficiency	Description	2025/26 £m	EIAs
Staffing reductions	Review of staffing across services, through redesign and	0.410	EIA statement: Equality Impact Assessment Statement - Staffing
	distribution.		Efficiencies - CDC - 25.26
			EIA statement and narrative: <u>EIA Statement & Narrative - CDC -</u>
			<u>Directorate Review</u>
Organisational	Review of staffing across services, through streamlining,	1.000	EIA completed Customer Transformation: Customer
Redesign and Customer	removing duplication and using technology.		Transformation EIA.docx
Transformation			EIA statement Customer Transformation: EIA Statement -
			Customer Transformation.docx
	Davison of Data Otrata do 9 hasidhta ta ana (limba da a	0.440	Organisational Redesign EIA in progress, due w/c 11 th Nov
Organisational	Review of Data Strategy & Insights team (linked to a	0.448	EIA completed: Equality Impact Assessment - Surrey County
_Redesign and Customer gransformation	pressure)		Council
People & Change	Previous years unachievable efficiencies and reduced	0.109	No equality impacts
≺professional and	income from transactional services		
transactional services			
Income Strategy	Maximising Income	0.291	No equality impacts
Targeted reductions	Variety of measures to reduce spend	0.063	No equality impacts
IT&D efficiencies	Wide area network contract reductions	0.300	No equality impacts
IT&D licence reduction	Reduced IT&D licence costs due to staffing changes	0.113	New efficiency and EIA to be completed by Dec 2024
Surrey Arts efficiency	Remove subsidy of non targeted music tuition	0.053	EIA statement: Equality Impact Assessment Statement - Surrey
			Arts - Non targeted Music Tuition - CDC - 25.26
Reduced Trade Union	Reduce the current budget for trade union roles in line	0.048	New efficiency and EIA screening tool to be completed by Dec
Posts	with 2024/25 levels		2024
Core Welfare offer	Maximise external grants to fund the welfare offer	0.240	New efficiency and additional work required to determine
			impacts and complete necessary EIA screening/ EIA
Core Heritage service	Service review of Archaeological services	0.067	New efficiency and additional work required to determine
			impacts and complete necessary EIA screening/ EIA

CDC – Capital Programme

SURREY

The Capital Programme is comprised of the Budget (schemes which are developed and ready to proceed, or already under way) and the Pipeline (schemes requiring further development and subject to business case approval).

The directorate is a key stakeholder for several L&P schemes. The draft capital budget for L&P schemes delivered on behalf of CDC total £31m and is funded from both borrowing and capital receipts.

The L&P schemes delivered on behalf of CDC include Libraries transformation and the Registration Service.



Adults, Wellbeing & Health Partnerships (this committee is only responsible for the voluntary sector)



AWHP – Summary Directorate Budget Position

Total AWHP directorate position	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Total
	£m	£m	£m	£m	£m	£m	£m
Brought forward budget	505.5	505.5	524.5	546.6	567.2	590.2	
Virements		0.5					
Pressures		50.1	39.7	39.1	40.6	43.2	212.7
Identified efficiencies		(31.6)	(17.6)	(18.5)	(17.6)	(12.7)	(97.9)
Total budget requirement		524.5	546.6	567.2	590.2	620.8	



- Note that this Committee is only responsible for the Voluntary, Community and Faith Sector (VCFS) functions within the Public Health and Communities Service, not the wider AWHP directorate.
- Page 60 The VCFS budget for 2025/26 is £0.464m, the same level of investment as in 2024/25. This budget is used to pay out grants to voluntary sector infrastructure organisations across Surrey who provide advice and support to VCFS organisations in their areas.
 - Although the total VCFS funding envelope is remaining unchanged in 2025/26, the distribution of the funding is changing to ensure it is most appropriately aligned across Surrey's footprint. The proposals for the changes in funding distribution were reviewed by the CFLLC Select Committee as part of a Deep Dive in the summer, with recommendations included in the Draft Budget report.
 - There are no efficiencies being put forward related to the VCFS budget.





















AWHP - Identified Pressures

Will lacitifica i	researcs	Net Pressure					
Pressure	Description	2025/26	2026/27	2027/28	8 2028/29 2029/30		Total
Plessule	Description	£m £m		£m	£m	£m	£m
ASC price inflation (care packages & contracts)	Estimated cost of price inflation taking into account forecast increases to key inflation indicators including the NLW & CPI. Pressures are currently costed based on a 5.77% NLW uplift in 2025/26, 4% in 2026/27 and 3% per year thereafter. CPI is budgeted at 2% per year across the MTFS period. Pressures will need to be reviewed in light of the Autumn Statement and pending the Draft Local Government Finance Settlement. Assumptions are made about the proportion of packages for each market sector that will receive uplifts based on the inflation principles proposed for each sector. The gross inflationary pressures shown here are before any planned efficiencies to mitigate inflationary pressures.	20.028	15.722	13.135	13.363	13.764	76.013
ASC assessed fees & charges inflation	Estimated inflationary increases in income received from residents who are financially assessed under the Care Act to contribute towards the cost of their care packages. This is driven by factors such as changes to pension and benefit rates.	(2.675)	(2.026)	(2.075)	(2.126)	(2.178)	(11.081)
Public Health contract inflation	Estimated contract inflation on PH commissioned contracts (approximately 2% per year)	0.645	0.655	0.668	0.681	0.695	3.344
Care package carry forward pressure from 2024/25 - current trajectory	The estimated extent that care package net expenditure commitments will be above the 2024/25 budget by year end and therefore carry over as a pressure into 2025/26 based on the current care package expenditure trajectory prior to actions planned to mitigate the current trajectory which are included in efficiencies	16.121					16.121
Care package demand in future years - current trajectory	The estimated increased expenditure on care packages in future years due to increases to the number of people receiving care funded by SCC and increases to the cost of care packages excluding inflation based on the current care package expenditure trajectory prior to actions planned to mitigate the current trajectory which are included in efficiencies	10.663	22.942	24.818	26.087	28.184	112.695
Community equipment demand	ASC's share of the estimated increased expenditure requirement on the joint community equipment store (a pooled budget with ICB health partners) based on rising demand.	0.313	0.375	0.438	0.500	0.563	2.188
Pay inflation across the AWHP directorate	Estimated cost of pay inflation modelled at 3% 2025/26, and 2% 2026/27 - 2029/30	2.840	1.999	2.042	2.086	2.130	11.097
Other staffing budget changes across the AWHP directorate	Reduction in the vacancy factor built into the ASC budget reflecting increased recruitment to roles to delivery core statutory duties, £0.5m underachievement against 2024/25 workforce reconfiguration target, pay progression and non-pay inflation for staffing budgets.	3.225					3.225
Teams around the Community	The cost of continuing Community Link Officers, Local Area Co-ordinators and Community Prevention Officers roles which are currently funded by temporary monies prior to plans to restructure Community functions included in efficiencies	0.988	0.039	0.041	0.043	0.044	1.156
Changing Futures	Investing in sustainable funding for the Changing Futures Programme. There is continuing ambition to secure funding from system partners. £1.3m is the maximum amount needed to maintain the programme.	1.300					1.300
Increase to Better Care Fund income	Estimate of potential increased BCF income for ASC based on the trend in recent years	(3.000)					(3.000)
Changes to other ASC grants	Assumes that Social Care in Prisons and ASC's share of Local Reform & Community Voices grant funding that was received in 2023/24 but was not included in the 2024/25 budget continues in 2025/26. All other grant funding assumed to continue at 2024/25 levels	(0.393)					(0.393)
Total Pressures		50.056	39.707	39.066	40.634	43.201	212.664

AWHP – Proposed Efficiencies

nn – Proposed Efficiencies		Efficiency					
Efficiency	Description		2026/27 £m	2027/28 £m	2028/29 £m	2029/39 £m	Total £m
Demand management to mitigate 2024/25 carry forward pressure	Planned actions through consistent strengths based practice across all client groups to avoid full year care package commitments increasing by £6m in the period August 2024 - March 2025, which is the estimated increased for the current trajectory, and reduce the end of July 2024 full year commitments by £2.6m over and above mitigating the current increasing trajectory						(8.595
Demand management future years - Older People	Mitigating some of the cost of increased demand for ASC services included in pressures based	(3.179)	(8.687)	(10.506)	(9.570)	(7.695)	(39.638
Demand management future years - Physical & Sensory Disabilities	on the current demand trajectories for each client group through a range of actions including	(0.335)	(0.894)	(1.195)	(1.205)	(1.084)	(4.713
Demand management future years - Learning Disabilities & Autism	embedding strengths based practice, redesigning the front door, utilising technology enable care services, maximising the benefit of reablement services. This includes opportunities identified in		(1.091)	(1.399)	(1.604)	(1.775)	(6.308
Demand management future years - Mental Health	the diagnostic conducted by Newton Europe.	(0.404)	(1.168)	(1.080)	(0.757)	(0.768)	(4.177
Learning Disabilities & Autism setting based reviews	Reviews of residential care homes and supported living care settings where ASC is funding support for people with a Learning Disability and / or Autism to ensure care packages are in line with people's latest eligible support needs and utilise Technology Enabled Care services to reduce care package costs where appropriate	(2.199)	(1.848)	(2.041)	(2.343)		(8.431
Learning Disabilities & Autism 65+ care package reviews	Reviews of care packages for people with a Learning Disability and / or Autism who are aged 65 or over to ensure care packages are aligned with people's needs in older age	(0.260)	(0.750)	(0.981)	(0.820)	(0.329)	(3.139
Learning Disability & Autism shared home based care allocation reviews	Review Learning Disability & Autism home based care packages with shared allocations across more than one person and reduce shared allocations where appropriate in line with actual usage and need		(0.240)				(0.600
Mental Health supporting independence reviews	Strength based reviews of Mental Health care packages to identify where people can be appropriately supported to increase their independence and reduce the cost of funded care packages						(0.250
Older People and Physical & Sensory Disability care package strength based reviews	Strength based reviews of Older People and Physical & Sensory Disability care packages across locality teams to ensure care packages are aligned to people's latest eligible needs	(0.569)					(0.569
Out of county care packages	Achieve efficiencies for people SCC funds in out of county care packages, either by securing income contributions from local NHS (e.g. for Section 117 Aftercare), transferring to the host local authority where appropriate or supporting people to move back into Surrey with better outcomes at lower cost.	(2.000)					(2.000
Remodel Learning Disabilities & Autism day support services	Continue to move towards a more personalised approach to supporting people during the day, including reducing reliance on institutionalised building based services.	(0.600)	(0.300)	(0.300)			(1.200
Review and remodel transport arrangements to and from ASC care settings	Reduce the scale of transport to institutionalised building based day services in line with the approach to move towards a more personalised approach to supporting people during the day.		(0.084)	(0.084)			(0.336
Strategic shift from Learning Disability / Autism residential care to supported independent living	Where appropriate and subject to review of people's needs, support people to move from institutionalised residential care to supported independent living services in the community. This will be facilitated by delivering new Learning Disability supported independent living accommodation through the Council's Right Homes Right Support programme.	(0.501)	(0.220)	(0.104)	(0.290)	(0.377)	(1.492
Affordable housing for people with Learning Disability and / or Autism	Work with District & Borough Councils to secure nominations in affordable housing for people with a Learning Disability and / or Autism with lower level needs who SCC funds to increase their independence and reduce their need for funded care packages	(0.062)	(0.125)	(0.187)	(0.250)	0.000	(0.624

AWHP – Proposed Efficiencies (Cont)

			Efficiency					
Efficiency	Description		2026/27	2027/28	2028/29	2029/39	Total	
Efficiency			£m	£m	£m	£m	£m	
Expand affordable Extra Care Housing county-wide offer for Older People	Develop new affordable Extra Care Housing schemes on SCC owned land and secure nomination rights for ASC funded clients through delivery of the Council's Right Homes Right Support programme.	(0.007)	(0.117)	(0.178)	(0.562)	(0.584)	(1.448)	
Learning Disability & Autism Short Breaks price efficiencies	Reconfigure LD&A Short Breaks services including new settings being delivered through the Council's Right Homes Right Support programme to reduce the overall unit cost of these services	(0.050)	(0.200)	(0.070)			(0.320)	
Improved purchasing of Older People nursing/residential placements	Purchase 80% of Older People nursing & residential care placements at SCC's affordable guide prices and limit the cost of placements purchased above guide prices through effective management of the SCC's Dynamic Purchasing System.	(0.757)	(0.641)	(0.364)	(0.137)		(1.899)	
Mitigation of price inflation	Reduction on the gross budgeted price inflation on ASC care packages and contracts through mitigating actions which include working closely with the provider sector on models of care and costs of service delivery.	(6.817)					(6.817)	
Secure increased Section 117 Aftercare funding from the	Secure funding from Integrated Care Board partners under the terms of the joint Section 117 Aftercare policy for people subject to Section 117 Aftercare who ASC currently funds 100% of their care packages	(1.400)					(1.400)	
Confinuing Health Care for out of county cases	Secure Continuing Health Care for people who have a primary health need and who have been placed in support arrangements out of county	(0.450)					(0.450)	
Assessed charges income debt	Reduce the £2m budget for assessed charges bad debt and write offs and manage within the reduced budget	(0.250)					(0.250)	
Changes to SCC's ASC assessed charging policies	Two changes are proposed. Firstly, to review and reassess where appropriate all clients with SCC funded packages who currently do not pay a contribution towards their care package cost and then build this more routinely into the annual review process. Secondly, to introduce charging tariff income for people receiving care in the community who have assets between the lower and upper capital thresholds. This second change would require a public consultation. For MTFS purposes it is assumed that this consultation takes place in Q2/3 2025/26 with implementation in Q3/4 2025/26.	(0.687)	(0.675)				(1.362)	
Senior leadership reorganisation	Reorganisation of Adult Social Care senior leadership posts	(0.434)					(0.434)	
Public Health staffing efficiencies	Maximise recharges of staff costs to external grants and manage vacancies within the available budget envelope	(0.100)					(0.100)	
Public Health inflation mitigation / reduction in services	Not awarding inflationary increases where not contractually obliged and/or negotiating service reduction on non-statutory services	(0.194)					(0.194)	
Restructure and re-focus Community functions	Restructure Community functions to target activity at interventions that have the greatest impact on preventing demand for ASC and Children's services.	(0.500)	(0.528)	(0.041)	(0.043)	(0.044)	(1.156)	
Total Efficiencies		(31.565)	(17.568)	(18.530)	(17.581)	(12.657)	(97.901)	

Equality Analysis- Adults, Wellbeing & Health Partnerships (AWHP)

Draft Budget, December 2024:

• As it stands, there are no proposed efficiencies for the VCFS budget



AWHP – Capital Programme



There is no capital expenditure related to the AWHP's VCFS functions within the remit of this Select Committee.



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CHILDRENS, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE



TUESDAY, 3 DECEMBER 2024

An Update on the Modernisation of the Libraries Estate as part of Libraries and Cultural Services Transformation

Purpose of report:

To provide an update about the modernisation of Library Estate as part of the Library and Cultural Services Transformation programme, including refurbishment of Epsom, Redhill, Staines and Woking and the impact of Open Access technology, and to set out the vision for the future of our library network.

Executive Summary:

- This report summarises the Transformation activity to date to modernise the library estate focused on the first phase of key libraries, explains the difference this will make for residents and how it will draw even more residents into using the service.
- This report provides an update about Super Access, using new technology to extend library opening hours, making them more accessible and encouraging residents to use libraries at times that suit them.
- This report confirms the benefits of the Transformation programme and includes Key Performance Indicators and financial benefits. The report also recognises and celebrates Surrey Libraries as an exemplar service nationally.
- This report sets out how evidence about user need is gathered regularly through data, co-design and resident feedback and is used by the library service to ensure it is meeting user need on an on-going basis.
- The report outlines the Library Service Budget and confirms the sufficiency to deliver the strategic aims of the service.
- The report includes a Future of the library service section that covers future challenges and sets out the plan to develop a new Library Strategy that would sit within a wider, holistic, 'One Surrey' place-based approach to the provision

- of community services, anchored by key common principles but bespoke to each community.
- The reports sets out some conclusions, recommendations and next steps with a further update to the committee on progress in 2025/2026.

Introduction:

- A multi-million pound investment into Surrey's libraries was approved by <u>Surrey County Council's Cabinet in June 2023</u> to modernise services and create flexible, innovative and inclusive spaces. This investment was agreed to revolutionise the libraries offer, delivering the <u>Libraries and Cultural</u> <u>Services Strategy 2020 - 2025</u> to ensure that Surrey libraries provide a service that is fit for the future and accessible to all.
- 2. The first phase of this work is focussed on key libraries including Epsom, Redhill, Staines, Woking and Weybridge with completion expected by the end of 2025. The plans include significant changes at each location, including the creation of additional community 'hubs' in Staines (relocating to a new improved site) and Weybridge (including a significant rebuild).
- 3. <u>Super Access</u> technology is being rolled out across Surrey's libraries, enabling residents to visit their library during additional unstaffed hours and self-serve with their library membership card. In many cases this is providing over thirty weekly hours of additional access per library. Technology is making library services more efficient, engaging, and accessible and provides more learning opportunities for those who live, work and study in Surrey.
- 4. This paper describes the progress to date of this programme of activity, how the library service is shaping its service offer through taking a collaborative approach with other services and co-designing with residents and partners. It also describes how the service will continue to evolve to meet resident need as part of the council's wider place-based work, creating a sustainable model and building on the positive impact of the transformation programme.

Modernisation of the Library Estate: progress to date

- 5. <u>The Library & Cultural Services</u> Strategy 2020-2025 sets out the Council's commitment to retaining 52 libraries, within their existing localities. The ambition was to deliver modern and progressive libraries that are bright, welcoming, flexible spaces creating vibrant hubs for each local community.
- 6. The Libraries Transformation Update and the Next Phase, Modernising Our Library Estate (agreed by Cabinet in November 2021), outlined how the transformation of the library estate would be achieved through a phased programme of work funded by capital funding as part of the Medium-Term Financial Strategy (MTFS). The programme team worked hard in line with the

policy direction to ensure that this investment benefited all libraries regardless of size or location. This provided an equitable approach linked to community need, taking into account the condition of existing buildings and opportunities to deliver positive change with local partners.

- 7. Since the capital allocation was agreed, work has been undertaken with SCC Land & Property to determine the requirements for each library and a timeline for completion. The timeline for delivery will take us beyond the life of the original strategy.
- 8. <u>In June 2023</u> Cabinet agreed the business cases to deliver the five major transformation projects at Epsom, Woking, Redhill, Staines, and Weybridge libraries. The current timeline for these works is:
 - Weybridge: works started June 2024; Library due to open March 2025 (wider hub due to be completed by May 2025)
 - Epsom: Works started August 2024; due for completion Jan 2025
 - Staines: Works started September 2024, due for completion May 2025.
 - Redhill: Works started October 2024; due for completion June 2025
 - Woking: Works started July 2024, due for completion December 2024
- 9. The five priority projects account for 24% of current users and will provide hub facilities in their communities with a potential reach of over 300,000 residents. They will all offer a fully flexible layout enabling the furniture to move around to create space for events and performances, partner organisations, community use and exhibitions alongside meeting spaces and modern furniture to provide welcoming and adaptable facilities.
- 10. In parallel to the development of business cases for the projects and works at all other libraries have been completed. Modern furniture is being put into libraries to make them more comfortable, welcoming spaces and residents are involved through co-design in the changes at their local library. This includes the introduction of flexible shelving on wheels that allows the library space to be transformed to suit a huge range of events and activities from author events to dance performances. It will also facilitate the space being used for other purposes and services, creating multi use environments.
- 11. The Surrey Library Service offer in each location will also be enhanced through improvements to technology with the provision of digital screens and refreshment facilities adjacent to comfortable seating areas. The rollout of these facilities is about to start, with the aim of drawing even more residents into our libraries and appeal to all by providing an accessible, inclusive, and welcoming service at the heart of our local communities.

Super Access in Surrey Libraries

12. The Library and Cultural Services strategy also included a clear commitment to encourage as many residents as possible to use their local library. To encourage greater use, the library service is also in the process of rolling out Super Access, as a means of extending the opening hours of libraries by

- enabling self-managed access, outside staffed opening hours using the library membership card.
- 13. Super Access has been successfully installed at 7 locations across the county enabling an increase in opening hours and accessibility to residents. Residents can use libraries from 8am to 8pm 7 days a week including bank holidays. To date over 2400 residents have signed up for Super Access. Plans are in place to install Super Access at 7 further locations as part of the libraries wider transformation works.
 - See Annex A for details of where Super Access has been installed and is planned.
- 14. There will be a full review of the first phase of Super Access following the completion of first phase of rollout in all 14 locations, but to date, feedback has been very positive. Comments the service has received highlight the ability to study, support residents who work and accessibility on previously closed days:
 - "So useful to be able to go in outside opening times, often take kids on a Sunday morning to swap out their books!!"

"Thank you all so much for Super Access at Horley Library. My son was able to meet up with a like-minded friend to study for GCSE's. He was so motivated by being able to study with a friend rather than on his own."

Benefits of the Transformation programme

- 15. The Library and Cultural services transformation programme has delivered significant benefits to residents since its strategy was approved in November 2019. This has included changes to enhance customer service, new technology (PCs, Wi-Fi, Super Access, and self-service) and improvements to some buildings leading to an increased range of events and activities.
- 16. A large part of the library transformation has been about ensuring staff are fully trained and understand the key role they play within their local community. Staff can signpost residents to the full range of Surrey County Council services and engage customers with an inspiring array of events and activities, groups, and clubs, including digital literacy courses, campaigns and promotions including regular scams awareness sessions and so much more.
- 17. The result of these changes is that Surrey Libraries are now one of the busiest library services in the country. In the last 12 months library events have increased by 56% to 1,095. Events attendees are up by 43% to 244,704 and registered library borrowers up to 322,325, the highest since 2017.
- 18. The Library Service has also been recognised nationally as an "exemplary Library Service" confirmed by a recent internal benchmarking exercise with

other similar library authorities. This achievement should be celebrated, as recognition of the hard work and the support of the county council.

19. The Table below shows the Library Transformation benefits delivered by 2023/2024.

Library Service Transformation Benefits	Actual	Total	Net % v
		v Target	Target
Increased number of physical visitors* (face to face	3,020,961	87%	-13%
total).			
Increased online engagement via virtual visitors.	1,122,137	117%	+17%
Increased number of book issues. Increase book issues	3,403,689	128%	+28%
will assist in increasing literacy rates and the			
wellbeing of local communities.			
Increased number of repeat library visitors.	112,221	103%	+3%
Increased number of e-audio, e-books, e-comics, e-	567,229	267%	+167%
magazines, e-newspapers			
Increased number of events in libraries and through	1,037	1071%	+971%
outreach			
Increased participation through events in libraries and	54,686	446%	+346%
through outreach			

*Visitor numbers were impacted in 23-24 by one off events/closures to Redhill due to RAAC, the Super Access installation at 4 libraries, Frimley Green roof issues as well as other building related closures for minor works.

In 2024-25 and 2025-26 the visitor numbers will be heavily impacted by the substantial property works across five major libraries. This has been profiled into service targets. The benefits from visitors will start to be seen from 2025-26.

Financial Benefits: Savings delivered by the Transformation Programme

20. The table indicates the reduction in budgets achieved through the transformation programme that successfully delivered reduced cost and increased impact. However, that does limit the scope for further major changes without taking a whole council approach which is the focus for our next steps and vision for the future.

Year	Staffing costs £000		Total target £000
2019/20	1,500		1,500
2020/21	600	200	800
2021/22	600		600

2022/23	280	270	550
2023/24*	0	0	0
Total	2,980	470	3,450

^{*}Revenue savings achieved by the Library Service in 2023/2024 sat outside the transformation programme of activity.

Data, Co-design and Resident feedback

- 21. The Library Services strategy and approach was designed to deliver a countywide service that also meets local need. The service uses a combination of best practice, data, and co-design to continuously improve its service to provide better outcomes for residents, building customer trust, confidence, and satisfaction.
- 22. Libraries have a rich data set of anonymised information from its membership database, and this is combined with locality-based data from Surrey-I and other council information sources to develop a deep understanding of each local community. This is applied in each library location to enable the service to provide a targeted offer to meet the needs of users and the community.
- 23. Alongside the data, a co-design methodology is applied to all resident engagement to achieve insight and input into all aspects of the service offer. This co-design activity takes place in all libraries across the county and covers the refurbishment of libraries, new programmes of events and activities and new service offers.
- 24. This approach is tested through user satisfaction surveys which the service has completed over the last two years. The findings from these surveys confirms the Library Service understands and continues to meet the needs of users. Of the 5832 people who completed the survey in Jan 2024:
 - 96% of surveyed achieved what they wanted to do when they visited the library.
 - 83% said the customer service they received was good or particularly good.
 - 70% use a library for book borrowing,
 - 49% attended a library event of which 78% thought the event was 'good' or 'very good'
 - 60% of those who were lonely said the library helped to reduce their feelings of loneliness and isolation.

Library Service Budget

25. The budget for the library service is set with sufficiency to deliver the strategic aims and there are no current barriers to the development of the service.

There are three main parts of the budget in control of the service. These are Staffing, resources, (book fund) and supplies and services.

24-25 Budget:

+£7,489,000	Total Net Budget.
-£636,700	Income – Fees & Charges
-£245,600	Income - Recovery of Costs of commissioned services
+£471,000	Supplies and Services.
+£904,000	Resources budget (book fund).
+£6,996,300	Staffing budget.

The Future of the Library Service

- 26. The Council has an unobstructed vision and ambition to be able to bring together resources and people in locations to ensure that we can meet a wide range of needs and are able to deliver our vision that No-one is left behind. This has been captured through the Towns and Villages approach set out in the Cabinet report of 28 March 2023, included in the Health and Wellbeing Strategy, and our Prevention and Customer Transformation Programmes. This is aimed to support a strategic approach of delivering in partnership in towns, to address key priorities for residents, communities, partners, and the County Council.
- 27. The Council's vision for multi-purpose hubs in local communities and provision of flexible community spaces accessible to all, the libraries transformation is of vital importance and becoming a reality in a number of key locations. This is being expanded and to test new offers for the community which can be scaled up and rolled out in an iterative approach to enhancing the local offer.
- 28. Library premises are well located, play a critical part of the existing community infrastructure, and have staff with developing skills to be able to support a wider range of customer's needs. Our ambition is to embed a wider range of services and partners into these facilities where appropriate to expand the hub network and approach.
- 29. Our existing investment means we have the potential to deliver a dynamic network of connected services all supporting the Council's vision to ensure No One is Left Behind.
- 30. A new Library Strategy would sit within a wider, holistic, "One Surrey" place-based approach to community services providing accessible advice, guidance, and support, anchored by key common principles but bespoke to each community for example, including prevention, independent living, digital inclusion, economic development, and cultural engagement. This would build on the current Libraries and Cultural Services Strategy which sets out the three tiers of library:

- Library Plus e.g. Woking and Staines
- Library e.g. Weybridge and Reigate
- Community Led Library e.g. Stoneleigh and Tattenhams.

See Annex A for details.

- 31. An example of this in practice is community initiatives such as the "Warm Welcome" offer. As well as offering a free, heated space, libraries deliver a range of other support, including entertainment, cultural activities, free hot drinks, and advice sessions on topics like household budgeting. Other initiatives include providing free warm clothing and blankets, sanitary products.
- 32. The Warm welcome as well as the Independent Skills Programme are examples of "commissioned services" that allow libraries to extend their offer, helping to support residents to stay independent for longer. Surrey Libraries have been commissioned to provide services like these which help combat social isolation, including reading groups and the 'Independent Skills' programme which residents are referred to that covers topics such as mental wellbeing, digital inclusion, and financial advice.
- 33. Commissioned services provide a new income stream for the service, allowing it to extend its facilities and service offer in ways which would not otherwise be possible. The ambition is that the commissioned offer will build over the next few years to improve the customer experience in line with our mission and our organisational priorities.
- 34. Work will progress over the coming months to develop a countywide approach and ensure that the current Libraries and Cultural Services Strategy transitions seamlessly into the next phase of development aimed at improving outcomes for our residents.

Future Challenges

- 35. Cost of living and Covid have impacted income levels due to changing customer habits e.g. uptake of streaming services such as Netflix rather than hiring physical DVDs. We will continue to explore new income generating opportunities including donations and new service commissions.
- 36. Most of the libraries' controllable costs are staffing (76%). Ensuring staff have effective leadership and delivery skills for a rapidly evolving service, being active in their communities and encouraging people to get involved with their library is a key focus for the service now and in the future.
- 37. We want to continue to provide access to a wide and diverse range of current material for education and leisure; books, newspapers, journals, and reference material although the demand is increasing, and book inflation is rising which in turn makes that ambition challenging.

Conclusions

- 38. The Libraries and Cultural Services successful transformation formally came to an end at the end of March 2024. Whilst the formal programme has ended the work continues to deliver improvements across the county as the service offer continues to evolve. Over the next 2 years, the modernisation of the library estate will continue, providing extra hours of access, improved facilities, co-designing with residents and partners and ensuring every library is fit for the future, increasing impact, and reducing cost.
- 39. The successful transformation of the Library Service can form a key component of the councils' towns and villages ambition to create a network of interconnected community services with the resident at its heart.
- 40. A table listing all the physical libraries across Surrey by division with the future plans is listed in Annex A. A table with all libraries listed by division comparing footfall is provided in Annex B. A table setting out the building condition is currently being developed by SCC Land & Property.

Recommendations

41. To note the progress of the modernisation of the Library Estate. Library Transformation programme and future programme activity for the library service.

Next steps

To provide a further update to the committee on progress in 2025/2026.

Report contact

Liz Mills, Strategic Director for Customer, Digital and Change.

Contact details

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Annexes

Annex A: Libraries by Division, planned and completed transformation works

Annex B: Table listing all the physical libraries across Surrey by Division – comparing physical footfall

Sources/background papers:

<u>Libraries transformation update and the next phase, modernising our library estate</u>
Cabinet report November 2021

Increasing access to Library buildings Cabinet Report June 2022

<u>The Children, Families, Lifelong Learning and Culture Select Committee</u> update on Libraries Transformation report. March 2021

<u>The Children, Families, Lifelong Learning and Culture Select Committee</u> update on Cultural Services

<u>LIBRARIES AND CULTURAL SERVICES: OUR NEXT PHASE, Cabinet Report</u> 2019

<u>Libraries and Cultural Services Strategy 2020-2025</u>. November 2019.

Surrey County Council Digital Inclusion Strategy.pdf June 2024.

Delivering in Partnership: Towns - The Next Phase March 2023

Annex A: Library by Division, planned and completed transformation works

				Minor		Major					
				Minor	Definition	Major	Double	C	District		Darlerrelan
I II		District	Destant Philipp			Refurbishm		Super	Digital	Relocation	Redevelop
	Library Type -		Eectoral Division Addlestone	ment	ent Flanned	ent	Furniture -	Access	Planned	Kelocation	ment
Addlestone	Library	Runnymede Guildford	Addiestorie		riailieu		Completed		Planned		
Ash	Library						Completed		Planned		
Ashford Ashtead	Library	Spelthorne Mole Valley	Ashford Ashtead			Planned	Completed		Planned		
	Library Community Port			Planned		riailieu	Completed		Planned		
Bagshot Banstead	Community Part	Reigate and Banstead	Bagshot, Windlesham and Chobham Banstead, Woodmansterne and Chipstead	Flailleu	Planned				Planned		
Bookham	Library Library	Mole Valley	Bookham and Fetcham West		Fiailieu		Completed		Planned		
Bramley	Community Part	,	Waverley Eastern Villages	Planned			Completed		Planned		
Byfleet	Community Part		The Byfleets	Planned					Planned		
Camberley	Library+	Surrey Heath	Camberley East	i iailicu			Completed	Completed	Planned	Proposed	
Caterham Hill	Library	Tandridge	Caterham Hill				Completed	Completed	Planned	Fioposeu	Proposed
Caterham Valley	Library	Tandridge	Caterham Valley						Planned	Proposed	Порозец
Chertsey	Library	Runnymede	Chertsey	Planned			Completed		Planned	Порозец	
Cobham		Embridge	Cobham	rianneu			Completed		Planned		
Cranleigh	Library Library	Waverley	Cranleigh and Ewhurst				Completed		Planned		
			-					Completed	Planned		
Dittons	Library Library+	Embridge Mole Valley	The Dittons					Completed	Planned		
Dorking		Runnymede	Dorking Hills Englefield Green	Completed				Completed	Planned		
Egham	Library	Epsom and Ewell	3 · · · · · ·	Compreted		In Progress	Completed	In Progress	Planned		
Epsom Esher	Library+ Library	Epsom and Eweii Embridge	Epsom Town and Downs			III Flogress		IIIFlogiess	Planned	Proposed	
Ewell	Library	Epsom and Ewell	East Molesey and Esher Ewell		Completed				Planned	Floposed	
Ewell Court				Planned	Completed				Planned		
Farnham	Library+	r Epsom and Ewell	Ewell Court, Auriol and Cuddington Farnham Central	rianneu			Completed	In Progress	Planned	Droposed	
Frimley Green		Waverley			Planned		Completed	IIIFlogiess	Planned	Proposed	
	Library	Surrey Heath	Frimley Green and Mytchett Godalming North		Planned		Completed	In Progress	Planned		
Godalming Guildford	Library+	Waverley Guildford	Guildford South East				Completed	Planned	Planned		
	Library+		Haslemere	Completed	Proposed		Completed	riallieu			
Haslemere	Library	Waverley		Planned			Compreted		Planned Planned		
Hersham	Library	Embridge	Hersham	rianneu		Completed	Completed	Completed	Planned	Completed	
Horley	Library+	Reigate and Banstead Guildford	Horley East			Completed	Completed Planned	Completed		Completed	
Horsley	Library		Horsleys				Planned		Planned		
Knaphill	Library	Woking	Knaphill and Goldsworth West		Dropocod		Pianned		Planned Planned		
Leatherhead	Library	Mole Valley	Leatherhead and Fetcham East	Dianned	Proposed						
Lightwater	Library	Surrey Heath	Lightwater, West End and Bisley	Planned Planned					Planned		
Lingfield	Community Part		Lingfield	Pianned		Completed	Completed		Planned	Completed	
Merstham	Library	Reigate and Banstead	Merstham and Banstead South	Dianned		Completed	Planned		Planned	Completed	
Molesey	Library	∃mbridge	West Molesey	Planned Planned			Pianned		Planned		
New Haw	Community Part		Woodham and New Haw				Canadatad	In December	Planned		
Oxted	Library	Tandridge	Oxted	Completed		Discount	Completed		Planned		
Redhill	Library+	Reigate and Banstead	Redhill East	Completed		Planned	Completed	Planned	Planned		
Reigate	Library	Reigate and Banstead	Reigate	Completed			Completed		Planned		
Shepperton	Library	Spelthorne	Laleham and Shepperton		Planned			Daniel	Planned	Discount	
Staines	Library+	Spelthorne	Staines					Planned	Planned	Planned	
Stanwell	Library	Spelthorne	Stanwell and Stanwell Moor	D					Planned		
Stoneleigh		r Epsom and Ewell	Ewell	Planned					Planned	Dunnand	
Sunbury	Library	Spelthorne	Sunbury Common and Ashford Common	Diannad					Planned	Proposed	
Tattenhams		r Reigate and Banstead	Nork and Tattenhams	Planned					Planned		
Virginia Water	Community Part	•	Foxhills, Thorpe and Virginia Water	Planned			Communication		Planned		
Walton	Library+	∃mbridge	Walton South and Oatlands		Diann		Completed		Planned		
Warlingham	Community Part		Warlingham		Planned				Planned	Diame	
West Byfleet	Library	Woking	The Byfleets			In December			Planned	Planned	
Weybridge	Library	∃mbridge	Weybridge			In Progress		In Decree	Planned		
Woking	Library+	Woking	Goldsworth East and Horsell Village			In Progress		In Progress	Planned		<u> </u>

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Annex B: Table listing all the physical libraries across Surrey by division - comparing physical footfall.

Individual library service offers are covered by each libraries web page found here: <u>Libraries in Surrey - Surrey County Council</u>

Library Name	Library Type	District	▼ Bectoral Division ▼ Footfa	III (Full Year - 2023-24 🔻
Addlestone	Library	Runnymede	Addlestone	29,694
Ash	Library	Guildford	Ash	29,624
Ashford	Library	Spelthorne	Ashford	38,450
Ashtead	Library	Mole Valley	Ashtead	30,379
Bagshot	Community Partnered Library	Surrey Heath	Bagshot, Windlesham an	18,112
Banstead	Library	Reigate and Banstead	Banstead, Woodmanster	57,645
Bookham	Library	Mole Valley	Bookham and Fetcham V	25,900
Bramley	Community Partnered Library	Waverley	Waverley Eastern Village:	11,396
Byfleet	Community Partnered Library	Woking	The Byfleets	15,369
Camberley	Library+	Surrey Heath	Camberley East	74,186
Caterham Hill	Library	Tandridge	Caterham Hill	29,196
Caterham Valley	Library	Tandridge	Caterham Valley	32,537
Chertsey	Library	Runnymede	Chertsey	21,217
Cobham	Library	∃mbridge	Cobham	34,353
Cranleigh	Library	Waverley	Cranleigh and Ewhurst	51,477
Dittons	Library	∃mbridge	The Dittons	49,786
Dorking	Library+	Mole Valley	Dorking Hills	115,150
Egham	Library	Runnymede	Englefield Green	43,370
Epsom	Library+	Epsom and Ewell	Epsom Town and Downs	124,308
Esher	Library	⊟mbridge	East Molesey and Esher	31,832
Ewell	Library	Epsom and Ewell	Ewell	115,050
Ewell Court	Community Partnered Library	Epsom and Ewell	Ewell Court, Auriol and Ci	16,392
Farnham	Library+	Waverley	Farnham Central	94,765
Frimley Green	Library	Surrey Heath	Frimley Green and Mytch	21,688
Godalming	Library+	Waverley	Godalming North	106,196
Guildford	Library+	Guildford	Guildford South East	125,988
Haslemere	Library	Waverley	Haslemere	60,109
Hersham	Library	Embridge	Hersham	54,970
Horley	Library+	Reigate and Banstead	Horley East	96,640
Horsley	Library	Guildford	Horsleys	16,379
Knaphill	Library	Woking	Knaphill and Goldsworth	22,463
Leatherhead	Library	Mole Valley	Leatherhead and Fetchar	38,761
Lightwater	Library	Surrey Heath	Lightwater, West End and	5,256
Lingfield	Community Partnered Library	Tandridge	Lingfield	8,974
Merstham	Library	Reigate and Banstead	Merstham and Banstead	37,018
Molesey	Library	Embridge	West Molesey	33,036
New Haw	Community Partnered Library	Runnymede	Woodham and New Haw	39,746
Oxted	Library	Tandridge	Oxted	53,249
Redhill	Library+	Reigate and Banstead	Redhill East	81,697
Reigate	Library	Reigate and Banstead	Reigate	80,191
Shepperton	Library	Spelthorne	Laleham and Shepperton	26,626
Staines	Library+	Spelthorne	Staines	67,588
Stanwell	Library	Spelthorne	Stanwell and Stanwell Mc	19,624
Stoneleigh	Community Partnered Library	Epsom and Ewell	Ewell	42,378
Sunbury	Library	Spelthorne	Sunbury Common and As	33,240
Tattenhams	Community Partnered Library	Reigate and Banstead	Nork and Tattenhams	24,454
Virginia Water	Community Partnered Library	Runnymede	Foxhills, Thorpe and Virgi	11,488
Walton	Library+	Embridge	Walton South and Oatlan	80,242
Warlingham	Community Partnered Library	Tandridge	Warlingham	16,738
_		Woking	-	22,196
West Byfleet	Library		The Byfleets	
Weybridge	Library	Embridge Welsing	Weybridge	58,289
Woking	Library+	Woking	Goldsworth East and Hor:	206,290
Total				2,581,702.00



Annex C: Table listing all the physical libraries detailing building condition.

Building condition is based on assessment of the mechanical, electrical and plumbing (MEP) equipment ranked from D - requires priority attention to A - no works required. Where an issue is health and safety / reactive maintenance, this will always be actioned immediately irrespective of general condition rating.

SiteName	Building Condition
Addlestone Library	Grade C
Ash Library	Grade B/C
Ashford Library	Grade B/C
Ashtead Library	Grade C
Bagshot Library	Grade C
Banstead Library	Grade B/C
Bookham Library	Grade C
Bourne Hall Library	Grade C
Bramley Library	Grade B/C
Byfleet Library	Grade B
Camberley Library	Grade C
Caterham Hill Library	Grade B/C
Caterham Valley Library	Grade B/C
Chertsey Library	Grade B/C
Cobham Library	Grade C
Cranleigh Library	Grade B/C
Dittons Library	Grade C
•	Grade C Grade B
Dorking Library	
Egham Library	Grade A
Epsom Library - Epsom Square	Grade B/C
Esher Library	Grade C
Ewell Court Library	Grade C
Farnham Library	Grade C
Frimley Green Library	Grade B/C
Godalming Library	Grade B/C
Guildford Library	Grade B
Haslemere Library	Grade B
Hersham Library	Grade C
Horley Library - New Site	Grade C
Horsley Library	Grade B
Knaphill Library	Grade B/C
Leatherhead Library, The Mansion	Grade B/C
Library Stock Team at The Drill Hall	Grade CX
Lightwater Library	Grade B
Lingfield Library	Grade B
Molesey Library	Grade B/C
New Haw Community Library	Grade B/C
Oxted Library	Grade B/C
Redhill Library	Grade C
Reigate Library	Grade B/C
Shepperton Library	Grade B/C
Staines Library	Grade C
Stanwell Library	Grade C
Stanwell Library	Grade C
Stoneleigh Library	Grade B/C
Sunbury Library	Grade B/C
Tattenhams Library	Grade B/C
Virginia Water Library	Grade B/C
Walton Library	Grade C
Warlingham Library	Grade B
West Byfleet Library	Grade B
Weybridge Library	Grade B/C
Woking Library	Grade B
WORING LIDICITY	Glade D



CHILDRENS, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE



TUESDAY, 3 DECEMBER 2024

An update on Alternative Provision in Surrey

Purpose of report:

To provide an update to the committee on alternative provision in Surrey. The report focuses on the issues, raised by members of the committee in February 2024 and those related issues that were discussed in September 2024.

1. Introduction:

- 1.1 This report relates to local authorities' statutory duties under section 19 of the Education Act 1996. The section19(1) duty states that local authorities are responsible for arranging suitable and (normally) full-time education for children of compulsory school age who, because of exclusion, illness, or other reasons, would not receive suitable education without such provision.
- 1.2 This duty is referred to as 'the section 19 duty' and means that where a child cannot attend school because of a physical or mental health need, and cannot access suitable full-time education, the local authority is responsible for arranging suitable alternative provision. The legal duty applies to children of compulsory school age (5-16 years) who would normally attend maintained schools, including: academies, free schools, special schools, alternative provision, or independent schools.
- 1.3 The law does not define full-time education but children with health needs should have provision, where possible, which is equivalent to the education they would receive in a mainstream school. If, for example, a child receives one-to-one tuition, the hours of face-to-face provision could be fewer as the education may be more intensive.
- 1.4 Where full-time education would not be in a child's best interests for reasons relating to their physical or mental health, local authorities must arrange part-time education on whatever basis they consider to be in the child's best interests.
- 1.5 This report focuses on children who receive their education other than at school (EOTAS). There are a range of arrangements that enable children to receive education if they are unable to attend school. These arrangements described as *Alternative Provision* include the following.

Children who attend a **Pupil Referral Unit (PRU)** or Alternative Provision (AP) Academy following a permanent exclusion.

- Children who receive individual tuition through Surrey Online School (SOS), through the councils Access to Education teams (A2E) service or those who access externally commissioned tuition services.
- Children who attend a **Hospital PRU** due to a medical condition.
- Children who attend alternative education settings that are commissioned by Surrey Council
- Children who attend alternative education settings that are commissioned by schools.

(Appendix 1 provides contextual data relating to Alternative Provision)

1.6 EOTAS and alternative provision can sometimes be confused with EHE or elective home education. **EOTAS** is initiated and arranged by the local authority for children unable to attend school due to specific needs, with oversight and funding provided by the authority. **EHE**, on the other hand, is chosen and managed by parents, with no financial support from the local authority, though authorities conduct checks to ensure the child is receiving a suitable education.

2 Specific issues raised by previous committees.

- **2.1** There are a range of questions that have been asked by select committee following their meetings in February and September 2024. These issues and our responses are set out below.
- 1. How many young people are receiving less than the 15-hour minimum a week education set by the Department for Education, and please breakdown to fewer than 10 hours and fewer than five.

	February 2024	October 2024	No. Change
Receiving less than 5 hours education	114 (36.5%)	75	-39
Receiving Less than 10 hours (but more than 5 hours education)	68	46	-22
Total receiving less than 10 hours education	182	121	-61
Receiving less than 15 hours (but more than 10 hours education)	58	45	-13
Receiving more than 15 hours education	72	133	+ 61

Total 312 299 -13	13
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Of those children receiving alternative provision in February 2024, there has been an 85% increase in the proportion receiving 15 hours or more of education.

Most children have an EHCP and require AP to be able to meet the outcomes set out in their plan. It is not always easy to identify alternative provision to meet all the needs set out in an EHCP.

Many of the children receiving alternative provision are awaiting placement in a specialist provision as their needs are complex and cannot be addressed by tuition.

It should be noted there are some children who are unable to access more than 5 hours education due to complex medical needs and anxiety.

As stated above, there is no specified level of alternative provision that a child should receive. The level of provision is determined on an individual basis according to their needs and the capacity of the young person to receive intensive one-to-one education.

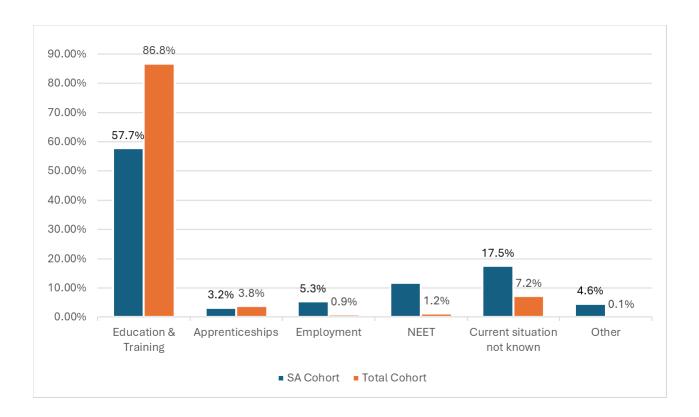
2. What is the impact of missing significant amounts of school on children – it was requested that officers investigate the destinations of Year 11s who had been severely absent.

It is a statutory requirement for the Council to track and record the destinations of all young people resident in Surrey in NCY 12 and 13. Those tracked include young people who were missing education (CME), in Alternative Provision (AP) and in Non-Maintained Independent (NMI) provision as at 31st May of Year 11. The data does not include young people attending independent schools.

The destination data for those who were in National Curriculum Year 11 in 2022/23 and severely absent from education was analysed. 435 Year 11s were recorded as severely absent. The tracking of post-sixteen destinations for those Year 11 leavers who were severely absent in academic year 2023/24 is ongoing as part of the annual cycle of data collation. They are now in year 12 – and account for 3.6% of the Year 12 population (12,005).

Tracking destinations for those who have been severely absent is not part of the general data collection. This was a bespoke request therefore it is not possible to make a comparison for the severely absent cohort to previous years, nor against statistical neighbours or national performance, However, it is possible to compare the severely absent cohort with the total tracked cohort for the same year.

The graph below compares the destination data for those severely absent (SA) with the general cohort.



The comparison between the SA cohort and the total cohort of year 11 indicated that.

- 66.2% are engaged in Education, Employment, or training (EET) compared with 91.5% of the total cohort.
- Those who were SA in their final year of statutory education (Year 11) are less likely to progress into full-time education than their peers, however, they are more likely to progress to employment or training.
- The proportion of those severely absent whose current situation remained unknown at the end of January 2024 is notably higher than that across the total cohort.
- It is important to note that disclosure of current activity for those aged 16-18 is at the young person and/or family's discretion.
- The NEET and unknown figures are disproportionate for those that were SA in their final year of education.
- Tracking of post-16 pupils is for those residents in the local authority area, therefore
 those previously the responsibility of Surrey as they were on roll at a Surrey school
 are tracked into Year 12 by their home authority.
- 3. Following on from the previous data provided in relation to the statistical and geographical neighbours for (a) data relating to each category (b) how many of their CYP severely absent from school have (i) SEN support and (ii) and EHCP.

Surrey Pupils Severely absent (SA) – 2023/24	Total	EHCP	SEN Support	No SEN
No.	2,303	612	346	1,345
%		27%	15%	58%

A request has been made to neighbouring authorities to seek the sharing of information that would allow us to see how Surrey compares specifically in relation to those with an EHCP and those at SEN support.

Comparison overall with SE and National is set out in Appendix 2 which indicates Surrey performance is better than both.

4. Data on how many (a) CYP severely absent from school and (b) electively home educated CYP are on the MindWorks waiting list, and how these figures compare with regional neighbours.

The above data is not readily available. MindWorks ask children and their parents if they are in education. Practitioners can identify those children who are not in school and have a mental health need. School-based staff have also been requested to ask about levels of attendance, as have other teams. An awareness of low levels of attendance help guide our conversations about need and risk. Likewise in education there will be a record on individual case notes as to whether severe absence is linked to a mental health need,

Since the above request, conversations have taken place between health, MindWorks and education regarding the legal framework for obtaining the information requested, the need for consent from young people/parents, and the need for an Information Sharing Protocol. It has been agreed to share a list of those with severe absence with the data team and for MindWorks to share their list to see if a matching exercise can be undertaken which, if possible, would provide anonymised data to each service.

Nationally there has been an increase in the number of children with mental health needs and it is felt that systems that allow referral data to be shared would be informative and help to put in place systems that support mental well-being as early as possible.

5. A breakdown of how many of those severely absent children and young people who have an EHCP, how many are in a special school versus a mainstream school.

Number of Severely Absent children with an Education Health and Care Plan attending Special School/ Mainstream School

Pupils with an	Mainstream	Special School	PRUs	Total
EHCP	School			
classed as				
Severely				
Absent				
No.	514	98	0	612
%	84%	16%	0%	

As above, this data is taken from the DfE provisional Surrey LA download for the 2023/24 academic year. It does not include pupils attending independent schools, colleges etc for whom DfE does not collect attendance data. It does include non-maintained special schools.

3. Other issues for consideration by the Select Committee

3.1 Children Looked After and Alternative Provision

When identifying and securing a 'suitable education' for a looked after child, decision-making, timeliness, and processes need to be viewed through a 'corporate parent' lens with due regard to the following statutory guidance.

DFE Statutory Guidance around the education of looked after children defines a 'suitable education' as "a school or other education setting that is best suited to the child's needs." The guidance states that this should be based on "what a good parent wants for their child." 'Suitable 'wherever possible, means a full-time place, in a DfE-registered education provision which is judged by Ofsted to be 'good' or 'outstanding.' There should be evidence that the setting can meet the educational needs of the child and help them make maximum progress. Identifying a 'suitable' education should also be informed by a child's wishes and feelings.

The Surrey Virtual School is currently undertaking a review in relation to "suitable education." Findings and recommendations will be presented to the Education Subgroup of the Corporate Parent Board in November 2024. This encompasses three main groups of children.

The review will assess whether Surrey CC has had regard to the seven principles identified in the Children and Social Work Act 2017 when exercising their functions in relation to looked-after children and care leavers. These include ensuring looked after children and care leavers are safe, and have stability in their home lives, relationships and education or work, always returning to the question 'Would this be good enough for my child?'

The review will cover.

- Children Missing Education The DfE defines CME as 'children of compulsory school age who are not registered pupils at a school and are not receiving suitable education otherwise than at a school.'
- Children who are receiving unregistered education provision- This means that the education provision that a looked after child is receiving is not registered as a school with the DfE. As such it is not regulated by the government or inspected by Ofsted, and therefore it is less possible to assess the appropriateness of education on offer for the children who receive it. This includes 121 tuitions.
- Children who are enrolled at a school but not attending
 This includes children who are persistently (below 90% attendance) or severely
 (below 50% attendance) absent. Some of these children may have a reduced hours
 timetable in place, or a blended programme of Alternative Provision.

It proposed that the committee may wish to be informed of the outcome of this review.

3.2 Quality Assurance of Alternative Provision

There are a number of arrangements that allow the AP used and provided to Surrey children to be quality assured which include, annual visits, Ofsted inspections, dipsampling of case work, the use of the Independent Alternative Provision Direct Purchasing System.

Whilst roll out of the DPS is still at an early stage, evidence of impact on the market is already being seen. Surrey can negotiate more cost-effective pricing for its pupils whilst delivering improved oversight of outcomes.

4 Conclusions:

- 4.1 Alternative Provision is delivered in a range of ways to meet a variety of needs in Surrey. Improvements are being made to ensure that Alternative Provision is sufficient to meet children's needs and of good quality. This is the case for all children, particularly those from vulnerable groups.
- 4.2 These improvements have required reviews and updates to be made to a number of policies and processes, including arrangements for children missing education, emotionally based school non-attendance, commissioning and quality assurance, children with medical needs as well as those who have been excluded and our relationship with schools.

5 Next steps:

Agree an information-sharing protocol between SCC, MindWorks and Health.

Report contact,

Sandra Morrison, Assistant Director, Inclusion and Additional Needs – SE

Dee Turvill, Alternative Provision and Participation Manager

Contact detail.

Sandra.Morrison@surrey.gov.uk

Dee.Turvill@surrey.gov.uk

Sources/background papers

- 1. Report to select committee in February 2024
- 2. Report to select committee September 2024

10. Appendices

- 1. Contextual data regarding AP
- 2. Data provided to the Select Committee 12/09/2024.
- 3. Response to questions from select committee.

Appendix 1: Alternative Provision (AP)- contextual data @ 1st October 2024

	No.	%	Source Comment
Total number of statutory school age children receiving SCC commissioned AP	507		Tableau – School on Roll (PRUs) Tableau – AP Placement Tableau - AP LIFT child level SOS on roll data
		2221	000 on foil data
Gender - male	316	62%	
Gender – female	191	38%	
Vulnerable cohorts receiving AP			
EHCP	305	60%	
Children Looked After	15	3%	
Severely Absent	92	18%	Those severely absent in 2023/24
Youth Justice	13	3%	Youth Justice cohort extract as of 15 th Oct 24
Permanently excluded within the last 12 months	82	16%	
Anxiety – Mental Health Needs	-		Being developed

N.B. those children with multiple vulnerabilities will be duplicated across each category.

Appendix 2 - CNIS Surrey data alongside National and Regional comparators where these are available.

Category/ Cohort	Surrey number of children	Data Source	National average	SE average	Stat neighbour average	Comment	Good to be.
CYP Permanently Excluded from School	221 pupils 23/24 (rate 0.09 22/23)	Tableau/ Group Call (DfE published data)	Rate 0.11 22/23	Rate 0.06 22/23	Rate 0.07 22/23	Lower than national Higher than SE/ SN	Low
Children Missing Education	87 pupils Sept 24 (0.1% Aut 23)	Tableau/ EYES (DfE published data)	0.4% Aut 23	0.3% Aut 23	n/a	Lower than national and SE	Low
Children who are being tracked as they may be CME	205 pupils Sept 24	Admissions and Inclusion data	n/a	n/a	n/a	n/a	Low
Children who are Severely Absent from School	3184 pupils Attendance > 50% 23/24 (1.7% 22/23)	DfE provisional LA data download Aug 24 for AY 23/24 (DfE published data)	2.0% 22/23	2.1% 22/23	n/a	Lower than national and SE	Low
Electively Home	2300 pupils Sept 24 (1.1% Aut 23)	Tableau/ EYES 26/07/2024 (DfE published data)	1.1% Aut 23	1.3% Aut 23	n/a	Equal to national Lower than SE	n/a
Children accessing AP that the Local Authority is responsible for commissioning (2.05)	371 pupils Sept 24 (364 AP census 24, 0.18%)	EYES/ Finance spreadsheet/ PMOOE return direct from schools/ Tableau/ Area CME reporting. (DfE published data)	0.12% AP census 24	0.11% AP census 24	n/a	Higher than national and SE	n/a*
Children accessing AP** commissioned by Schools	747 pupils Sept 24 459 Aut 23, 0.22%)	PMOOE return direct from schools. (DfE published data)	0.29% Aut 23	0.28% Aut 23	n/a	Lower than national and SE	n/a*

^{*} Whilst it is neither good nor bad to be in alternative provision where that most appropriately meets the needs of a child, lower levels tend to indicate that more children can have their needs met in a school setting within ordinarily available provision

Appendix 3 - responses to questions from select committee 12/09/2024.

Action Item Responses-20240912 v 1.0.docx



CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE



Tuesday, 3 December 2024

CHILDREN'S HOMES – OFSTED REPORTS PUBLISHED SINCE THE LAST MEETING OF THE SELECT COMMITTEE

Purpose of report: The Select Committee will receive Ofsted reports on Surrey County Council-run Children's Homes in its agenda, as part of a communications plan agreed in June 2022.

Recommendation:

That the Select Committee reviews and notes the attached reports, asking questions as appropriate.

Next Steps:

The Select Committee will receive further reports as they are published.

Report contact

Julie Armstrong, Scrutiny Officer

Contact details

julie.armstrong@surreycc.gov.uk





SC040633

Registered provider: Surrey County Council

Full inspection

Inspected under the social care common inspection framework

Information about this children's home

The home is managed by a local authority. It provides care for up to five children who are experiencing emotional and social difficulties. There were four children living at the home at the time of the inspection.

The manager has been registered with Ofsted since 2007.

Inspection dates: 25 and 26 September 2024

Overall experiences and progress of children and young people, taking into

good

account

How well children and young people are

requires improvement to be good

helped and protected

The effectiveness of leaders and managers good

The children's home provides effective services that meet the requirements for good.

Date of last inspection: 4 January 2024

Overall judgement at last inspection: outstanding

Enforcement action since last inspection: none

Inspection report for children's home: SC040633

1



Recent inspection history

Inspection date	Inspection type	Inspection judgement
04/01/2024	Full	Outstanding
21/03/2023	Full	Good
25/05/2021	Full	Outstanding
21/10/2019	Full	Outstanding



Inspection judgements

Overall experiences and progress of children and young people: good

Staff provide high-quality individualised care for children. They understand children's needs and build strong, caring relationships with them. Children trust staff and say that they are happy living at the home.

Children make significant progress because risk-taking behaviours have decreased, independent living skills are promoted and children form strong and trusting relationships with staff. Staff are instrumental in helping children to progress and achieve their potentials.

Most children attend school full time and make good progress. When children do not have formal education placements, leaders work quickly and effectively to support them back into education.

Children's identities are well supported and staff go above and beyond to ensure that children understand their backgrounds. For instance, staff supported a child to visit their birth country as they had not been for many years.

All children develop their independent living skills in an age-appropriate manner. They are supported to complete basic household tasks and manage their finances.

Staff exceed children's expectations by supporting them to undertake various activities and go on holidays. Children's memory books capture a holiday in Marrakech, where children learned about the culture and had fun.

Staff hear children's views, wishes and feelings and support children to achieve their goals and ambitions. If requests cannot be met, staff clearly explain the reasons for this and advocate for children when needed. All children state that they have no complaints and would inform staff if they are not happy about something.

Children get on most of the time and staff ensure that the interactions between children are safe. When disagreements occur, staff ensure that children are safe from harm.

How well children and young people are helped and protected: requires improvement to be good

Children say that they feel safe. Staff are trained to identify and understand the potential risks to children. Staff's knowledge of children and trusting relationships allow children to be helped and protected by staff. Consequently, the frequency of incidents has significantly reduced. Staff supported one child to stay away from undesirable people, which reduced the possibility of exploitation. The registered manager worked with other professionals to ensure the child was protected.

Inspection report for children's home: SC040633



Children rarely go missing. Appropriate actions are taken by staff when this occurs. The staff communicate their concerns to other professionals without delay. Children are helped to understand that staff care about them, and that they are worried about their safety during these times. Extensive work is completed with children to enhance their understanding of risks.

Staff use their positive relationships to de-escalate potential incidents. Consequently, restraint has only been used on one occasion. Following this incident, the registered manager sought advice as required.

Managers do not always take effective, timely action when allegations are made. There are sometimes unnecessary delays in sharing allegations with the designated officer for the local authority and Ofsted is not always notified in a timely way. Allegations have also been shared inappropriately with staff. Furthermore, managers do not always robustly consider safe working practices for staff and children immediately after an allegation is made.

The effectiveness of leaders and managers: good

The registered manager is experienced and passionate about the best outcomes for children. She is well supported by two enthusiastic deputies and a caring senior practitioner. Senior leaders also have good oversight of the home.

A range of positive feedback was received about the registered manager's practice, vision and achievements. Staff said that she is supportive and is a positive role model. They also felt that the registered manager goes above and beyond for children. The registered manager is in the process of changing roles and there are clear plans in place for the new manager to start.

Staff receive supervision, and managers take an interest in staff welfare and how they could be better supported. Staff meetings take place weekly and are used to review children's progress and the positive strategies used to support them. On some occasions, the registered manager invites external professionals to staff meetings. This enhances joint working and informs staff learning.

Leaders and staff listen to children and take their views seriously. Managers challenge professionals appropriately to ensure that children receive the best care.

Staff attend all required training. They also attend additional training to meet some children's complex needs. This helps to ensure that staff have the skills that they need to care for children.

Inspection report for children's home: SC040633

4



What does the children's home need to do to improve? Statutory requirements

This section sets out the actions that the registered person(s) must take to meet the Care Standards Act 2000, The Children's Homes (England) Regulations 2015 and the 'Guide to the Children's Homes Regulations, including the quality standards'. The registered person(s) must comply within the given timescales.

Requirement	Due date
The protection of children standard is that children are protected from harm and enabled to keep themselves safe.	28 October 2024
In particular, the standard in paragraph (1) requires the registered person to ensure—	
that staff—	
understand the roles and responsibilities in relation to protecting children that are assigned to them by the registered person;	
take effective action whenever there is a serious concern about a child's welfare; and	
are familiar with, and act in accordance with, the home's child protection policies;	
that the home's day-to-day care is arranged and delivered so as to keep each child safe and to protect each child effectively from harm. (Regulation 12 (1) (2)(a)(v)(vi)(vii)(b))	

Information about this inspection

Inspectors have looked closely at the experiences and progress of children and young people, using the social care common inspection framework. This inspection was carried out under the Care Standards Act 2000 to assess the effectiveness of the service, how it meets the core functions of the service as set out in legislation, and to consider how well it complies with The Children's Homes (England) Regulations 2015 and the 'Guide to the Children's Homes Regulations, including the quality standards'.

Inspection report for children's home: SC040633

5



Children's home details

Unique reference number: SC040633

Provision sub-type: Children's home

Registered provider: Surrey County Council

Registered provider address: Surrey County Council, Quadrant Court 35, Guildford

Road, Woking GU22 7QQ

Responsible individual: Paul Thomas

Registered manager: Sharon Newton

Inspector

Sonata Brisley, Social Care Inspector



The Office for Standards in Education, Children's Services and Skills (Ofsted) regulates and inspects to achieve excellence in the care of children and young people, and in education and skills for learners of all ages. It regulates and inspects childcare and children's social care, and inspects the Children and Family Court Advisory and Support Service (Cafcass), schools, colleges, initial teacher training, further education and skills, adult and community learning, and education and training in prisons and other secure establishments. It assesses council children's services, and inspects services for looked after children, safeguarding and child protection.

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CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE



Tuesday, 3 December 2024

PERFORMANCE OVERVIEW

Purpose of the report: The Select Committee is apprised of the latest CFL performance information, which consists of:

- (a) Key indicators in children's social care measuring progress made in Ofsted recommendations following the January 2022 inspection of Surrey Local Authority Children's Services;
- **(b)** Key indicators relating to the additional needs strategy and tracking performance of the EHCP timeliness recovery plan;
- (c) Turnover of social workers and foster carers to measure progress in the Children's Recruitment, Retention and Culture Workforce Planning Strategy;
- (d) External assessments of all areas within the Committee's remit.

Recommendation:

Note that Members reviewed the information at the Practice Improvement and Performance Information meeting on 11 November.

Next Steps:

The Select Committee will use the performance overview to inform Committee business.

Report contact

Julie Armstrong, Scrutiny Officer

Contact details

julie.armstrong@surreycc.gov.uk



Children's Social Care Key Indicators

		1		1	T	1		T	1	
Metrics - KPI component	What is the KPI/Target where applicable	benchi National/	e statistical mark for Comparable As	Figure for: August	August RAG	Figure for: September	September RAG	Figure for: October	October RAG	RAG Narrative
Number of CSPA contacts received	N/A	N	I/A	4154		4856		5520		Contact levels rose in October to 5,520, reflecting consistent pressure on the system. Similar to September's increase, this indicates increasing front door demand but without a consequent increase in social work activity.
Number and percentage of contacts progressed to social care	N/A	N	I/A	644 16%		692 14%		869 16%		October's rate of contacts progressing to social care rose percentage wise however it was in line with established trends of engagement with a core number of families regardless of contact volume fluctuations.
4.2 Re-referrals to Children's Services	15 - 20%	21%	23%	20%	G	23%	R	24%	R	The re-referral rate increased to 24%, exceeding internal target benchmarks and external comparators. This relates to 239 children, including a number of sibling groups. There is a higher number of re-referrals in the North West but all family-oriented teams have a rereferral rate above 15%. County Performance meeting discussed this in October and it was an area of focus within ELT with review requested.
4.3 Proportion of Assessments completed within 45 working days	100%	82%	84%	92%	A	88%	R	90%	R	Improvement noted in October with completion within forty five days rising to 90%, a positive shift following September's drop. Assessment Service continues to sustain high performance with 96% timeliness. Countywide variability re-emerged with a fallback in FST East & SAT. There is a need for consistent oversight on timely completion in teams where volumes of assessment are less evident. SM's to highlight in Practice Challenge Meetings.
5.2 Number of Children in Need	N/A	N	I/A	1989		2014		2043		Numbers of children open to CIN processes is increasing in line with our practice model and keeping children at the lowest level of intervention where this is appropriate.
5.2 Child In Need Visits up to date	100%	N	I/A	79%	R	86%	R	85%	R	CIN visit timeliness at 85% shows a marginal fall on the month but markedly better than the previous Quarter. However, data analysis shows that all service areas had some difficulty in securing timely visits for this cohort of children in October
6.2 Proportion of S47 Enquiries with an outcome of Initial Child Protection Conference	N/A	33%	34%	34%		30%		32%		The proportion of children subject to Section 47 investigations which convert to ICPC remains aligned with long-standing trends, emphasizing a consistent application of thresholds for child protection intervention.
6.3 Child Protection volumes and rate	N/A	43.0	41.0	563 21.4		542 20.6		575 21.9		October saw an increase in children becoming subject to CP Plans, with marginal increases in CWD and the West and slightly more in the East. The presence of several sibling groups made the increase more noticeable.
6.4 Initial Child Protection Conferences held within timescale	100%	78%	78%	92%	А	71%	R	90%	А	October shows 90% compliance, an increase on September.
6.5 Child Protection Plan repeat in 2 years	10% - 15%	N	I/A	20%	R	7%	R	3%	R	Although there is no national indicator assigned to this area, the number of children returning to child protection plans within two years is an area for scrutiny to understand the rationale for CP Planning rather than other responses. We have set an "expected" return of between 10% & 15% hence the RAG rating. Only three children had a repeat plan in October and none of these had had the previous plan ended in the last twelve months.

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6.6 Review Child Protection Conferences held within timescale	100%	88%	90%	99%	А	98%	А	100%	G	As has been referenced previously the Independent Reviewing Service is much more in control of the outcomes for this indicator and this consistently good performance reflects this ability
6.7 Proportion of children subject to a CP Plan for over 24 months	2%	2.2%	2.3%	4.6%	R	4.8%	R	3.8%	R	Twenty two children have been on CP Plans for more than two years, a drop on September's figure. Conversations have been had about the impact of such long term CP Planning, leading to some different thinking at Conference about what is being achieved, and gaining greater consistency across the multi-agency partnership about what is hoped for from Plans and what other options should be considered to generate change for children.
6.8 Children subject to a CP Plan seen in the last 10 working days	100%	N	/A	81%	R	93%	A	90%	А	October shows a slight drop to 90%, relating to fifty seven children not having a timely visit. The majority of children were overdue by 1-7 days. All service bar SAT at 83% (nine children) were achieving 90% or above. The Adolescent teams may have more difficulty ensuring that older young people are seen in a timely way but all children had been seen within October.

Metrics - KPI component	What is the KPI/Target where applicable	What is the statistical benchmark for National/Comparable LAs	Figure for: August	August RAG	Figure for: September	September RAG	Figure for: October	October RAG	Narrative to attach to the RAG ratings
7.1 Number of Looked After Children and rate per 10k	N/A	71 49	971 37.0		970 36.9		966 36.8		The number of looked after children continues its gradual decline, reaching 966 in October. The trend of young people moving to Leaving Care or aging out is likely to continue, reflecting effective diversion at earlier stages that sees less children entering care.
7.1 Number of Care Leavers	N/A	N/A	780		774		776		A marginal increase in Care Leavers in October but an overall decrease of sixty-five in the 12 months to date.
7.2 Looked After Children with up to date Reviews	100%	N/A	94%	А	94%	А	95%	А	October's rate of 95% signals a further improvement and relates to 47 children having late reviews. All service areas achieved 90% and above but IRS will analyse the reasons for those late reviews.
7.3 Looked After Children statutory visits	100%	N/A	90%	A	96%	А	96%	А	Timeliness held steady at 96%, evidencing strong commitment to visiting requirements across most service areas. Forty-nine children out of 969 had out of time visits with all services reaching above 90% timeliness.
7.7 Looked After Children Initial Health Assessments completed	100%	N/A	84%	R	87%	R	89%	R	Although still below local target, October's completion rate of 89% indicates continued gradual improvement. Twenty-two children
7.8 Looked After Children Review Health Assessments completed	100%	89% 91%	90%	A	90%	А	91%	a	had not had an IHA. There was a slightly higher figure for children out of county. For RHA steady performance at 91% demonstrates the efforts made to achieve timely performance particularly for those with in-county placements.
7.9 Looked After Children Dental Checks completed - in care more than 1 year	100%	76% 79%	91%	A	89%	R	91%	А	October's dental check rate returned to 91%, exceeding national benchmarks. 39 children did not have a dental check in the year to date. Adolescents remain the most likely to refuse checks, particularly young males.
7.13 Looked After Children Short Term Placement Stability	9%	10% 11%	8.5%	G	8.3%	G	7.9%	G	With a decrease to 7.9%, placement stability remains strong and is consistent with prior months and suggesting effective matching and support to achieve stability.
7.14 Looked After Children Long Term Placement Stability	75%	69% 67%	71%	A	72%	А	72%	А	October saw a stable rate of 72%. Whilst still below the 75% target, this indicator has shown consistent, although incremental improvement, month on month in the twelve months to date.
7.15 Looked After Children placed over 20 miles from Surrey	20%	17% 25%	34%	R	33%	R	34%	R	October's rate of 34% aligns with previous months, highlighting the ongoing need for local placements. Work is underway to increase sufficiency but this is hampered by the expectations of prospective carers for the children they would like to care for and the age profile and needs of children coming into care.
7.6 Personal Education Plans – Quality Termly	100%	N/A							The introduction of our new Statutory School age PEP template and a more aspirational quality assurance framework for this age group in September 2023, including a new 'gold standard' PEP has resulted in an improvement in PEP quality and has resulted in examples of exemplary PEPs – key features from which will be shared in training with schools. 12% of PEPs were rated red in Autumn 2023, compared to 16% in Autumn 2022. 83% were of good quality for children of statutory school age, and for all PEPs (including the early years and post 16) 79% were rated good. PEP completion rates have also increased, reflecting better engagement with the process particularly in the early years and post 16 – and better positioning us to improve quality further.
7.12 Pathway plans – Looked After Children	100%	N/A	98%	А	98%	А	99%	А	Timely completion rose to 99% in October, reflecting strong team performance across the service. All but two young people transitioning to Leaving Care have an up-to-date Pathway Plan.

8.2 Care Leavers in Contact with Surrey	95%	N,	/A	91%	A	93%	А	91%	А	October's contact rate with care leavers remains steady at 91%, although a slight dip on September's figure it remains closer to target. The service continues to actively engage with care leavers with only sixteen young people out of 760 not currently in touch.
8.3 Proportion of Care Leavers aged 17-18 in suitable accommodation	100%	91%	88%	91%	A	86%	R	89%	R	October saw a slight increase to 89% of young people at 17-18 in suitable accommodation. Five young people are in unsuitable accommodation. Three in custody, one with parents and one in transitional accommodation.
8.3 Proportion of Care Leavers aged 19-21 in suitable accommodation	90%	88%	89%	94%	G	94%	G	96%	G	Care Leaver accommodation suitability remains at very good levels and above the Surrey target and that of statistical neighbours. This indicator suggests that the majority of young people are in accommodation that is of a good standard and is meeting their needs. Where accommodation is unsuitable this can be custody as for 4 young people or other types of accommodation which does not correspond with the care plan. There is a potential issue in the number of UASC young people in unsuitable accommodation, with just under half of those in unsuitable aged 18 and above having a UASC background. This has been flagged to the relevant AD.
8.4 Proportion of Care Leavers aged 17-18 in education, employment, and training (EET)	75%	66%	66%	67%	R	63%	R	61%	R	Engagement continues to decline, with a rate of 61% in October across both groups. Ongoing outreach from the service targets this age group to improve access to employment and educational
8.4 Proportion of Care Leavers aged 19-21 in education, employment, and training (EET)	65%	56%	59%	59%	А	60%	А	61%	А	opportunities, recognizing the high NEET risk within this demographic. More young men and again a higher proportion of UASC sit within this cohort.
9.2 LAC Missing Children Going Missing in the Month	N/A	12,740	92	32		37		43		In October, the number of missing children saw a rise with 43 children having a missing episode. Twenty five of these young people agreed to do a Return Home interview (RHI) suggesting uptake remains variable. The new arrangements within the Adolescent Hub are providing rapid response to missing episodes and prompt offers of RHI.
10.1 Child Supervision recorded to timescale	90%	N,	/A	81%	R	87%	A	87%	A	Supervision compliance remained static at 87%. Performance challenge meetings continue to challenge timeliness, with particular attention on outlying teams to achieve target compliance. As before a number of individual teams are reporting 100% compliance, with others at 90% and above, but with a general fall back across all services.

ELL KPIs - AND and Inclusion - October 24

Priority	Measure	Target	Previous	Latest	DoT	Notes
Early Identificati	SEN support notifications	n/a	114 (Oct 23)	70 (Oct 24)	\downarrow	Monthly
on & Support	Early Years Development checks	69%	75.6% (Q2)	69.3% (Q3)	\downarrow	Quarterly
Inclusion	Number of Children missing education	n/a	113 (Sept 24)	123 (Oct 24)	1	Monthly
in Education and Community	Proportion of pupils with EHCP who are persistently absent	37.3%	36.4% (HT1-6 22/23)	35.0% (HT1-6 23/24)	\downarrow	Half termly
	Proportion of pupils on SEN Support who are persistently absent	32.7%	24.0% (HT1-6 22/23)	26.6% (HT1-6 23/24)	1	Half termly
Joint Commissio	Waiting time – SLT, patients waiting over 18 weeks	0	96 (Aug 24)	114 (Sept 24)	\uparrow	Monthly
ning, Sufficiency and Evaluation	Number of MindWorks referrals	n/a	1292 (Aug24)	2357 (Sept 24)	\uparrow	Monthly
	Total MindWorks referrals in financial year to date (FYTD)	tbc	11533 (Aug 24)	13890 (Sept 24)	n/a	Monthly
	Total MW referrals in the FYTD as % of YTD commissioned capacity	tbc	118% (Aug 24)	119% (Sept 24)	\uparrow	Monthly
	MindWorks (ND pathway) - no. of working days until 1st appointment	tbc	288 (Aug 24)	301 (Sept 24)	\uparrow	Monthly
Systems	Timeliness of EHCP assessments for plans issued in month	60%	65% (Sept 24)	70% (Oct 24)	\uparrow	Monthly
and Practice	Number of overdue EP advice requests	0	77 (Sept 24)	42 (Oct 24)	\downarrow	Monthly
	Number of overdue EHCPs (inclusive of overdue EP advice request) (figure in brackets shows number excluding DfE allowed exceptions)*	tbc	54 (Sept 24) <i>(54)</i>	61 (Oct 24) <i>(50)</i>	↑ (↓)	Monthly
	Overall % EHCPs graded good or outstanding	-	37% (Aug 24)	56% (Sept 24)	1	Monthly
	Overall % EHCPs graded satisfactory, good or outstanding	-	73% (Aug 24)	82% (Sept 24)	1	Monthly
	% of CYP with an up-to-date Annual Review recorded – meeting date	75%	70% (Sept 24)	73% (Oct 24)	1	Monthly
	% of CYP with an up-to-date Annual Review recorded – LA response date	75%	71% (Sept 24)	76% (Oct 24)	\uparrow	Monthly
	No. of stage 1 complaints as % of EHCPs	-	5.4% (2022)	5.0% (2023)	\downarrow	Annual
	No. of cumulative appeals received during calendar year to date		436 (Sept 23)	823 (Sept 24)	1	Monthly
	SEND tribunal rate as a % of appealable decisions	3%	4.6% (2022)	4.7% (2023)	1	Annual

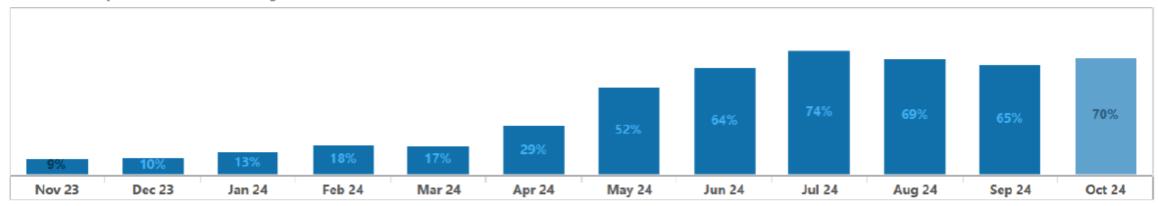
^{*} DfE allowed exceptions largely relate to requests made during a period when schools closed for 4 or more weeks

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Performance against targets in EHCP Recovery Plan

Figures for Education, Health and Care plans within the 20-week statutory timeframe

EHCP Completed on-time - by Issued Date



We reached 70% timeliness overall in October 2024. Modelling showed that the summer holidays would impact timeliness in August and September. There will also be some ongoing impact in November and December. This is a pattern that is evident in the data every year and reflects the impact of school closures over the summer, which limits the advice and consultations that can be completed by schools and the ability of Educational Psychology staff to undertake assessments alongside the annual leave impact across all teams.

We strive towards a position where every child receives their EHCP on time where it is within our control to achieve this.

We will continue to closely monitor this data at child level.

Monitoring of the progress of EHCNAs takes place daily, with resources being refocused, where needed, to support the completion of this work.

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SNAPSHOT DASHBOARD – SOCIAL WORKERS - Sep 2024



All data shown here includes Social Worker, Senior Social Workers and Advanced Social Workers only Permanent: 243.2 FTE (56.82%) /257 Roles (56.11%)



267.5 (FTE) / 282 (roles) 12 months ago

25 fewer roles and 24.3 fewer FTE staffed with permanent workers compared to 12 months ago)

Vacant: 68.7 FTE (16.05%) /70 Roles (15.28%)



76.1 FTE/

84 Roles 12 months ago

Sep-24

56.82%

16.05%

27.13%

428.0

(14 fewer vacant roles and 7.4 fewer FTE are fully vacant (no locum cover) compared to 12 months ago)

Locums: 116.1 FTE (28.6%) /119 Roles (28.79%)



(106.7 FTE (23.70%) /109 roles (22.95%) 12 months

10 more roles and 12.3 more FTE staffed with locum workers compared to 12 months ago)

(In FTE, 67.7 locums are Social Workers, 40.4 are Senior and 8.0 are Advanced)

Social Worker Workforce Trends (last 4 quarters & latest data) Latest Data

	Sep-23	Dec-23	Mar-24	Jun-24
Permanent (%)	59.40%	58.32%	57.98%	56.12%
Vacancy (%)	16.90%	16.79%	18.51%	19.43%
Locum (%)	23.70%	24.89%	23.51%	24.45%
Total (FTE)	450.3	456.8	441.5	438.5



Target Social Worker Workforce Ratio

Permanent: 80-85%

Vacancy: 5% Locum: 10-15%

Turnover: 14.34% (voluntary)



By 3.03% over last 12 months (17.37%)

(Turnover has steadily reduced since a high of 30.70% in July 2022)

New Starters:



(33 in last 12 months)

Leavers (Voluntary):



(39 in last 12 months)

Sickness (long-term): 278



6 Employees

Sickness Data up to July 2024

Sickness (short-term): 664

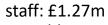


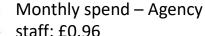
91 Employees

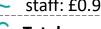
Total social worker staffing costs



Monthly spend – Permanent









Total monthly spend: £2.29M



By £0.3m in 23/24

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Surrey foster carers turnover

Information is supplied annually to Ofsted in the form of a prescribed data-set.

Collection year	Total Number of households at 31 st March	Number of places at 31st March	Number of Family and Friends households
2018	388	658	
2019	377	643	
2020	393	656	109
2021	398	662	113
2022	397	660	122
2023	358	599	107
2024	331	584	102

(Source: Ofsted Fostering Data Set Return)

Fostering Households approved by fostering panel in year	2020-2021	2021-2022	2022-2023	2023-24	2024-25 (1 st April – 13 th November)
General foster carer	31	21	18	21	11
Friends and family carer	50	41	37	37	22
Fostering to adopt carer	2	4	-	1	
Short breaks – children who are also looked after carer	1	2	-		
Short breaks – children who are not otherwise looked after carer	3	0	-		
Total	88	62	55	59	33

(Source: Surrey Fostering Panel Case Data)

Collection year	Total Number of households resigned or deregistered by fostering panel	Number of mainstream fostering households	Number of connected person fostering households	
2020-2021	42	11	31	
2021-2022	38	24	14	
2022-2023	47	31	16	
2023-2024	63	40	23	
2024-2025	35	18	17	

(Source: Surrey Fostering Panel Case Data)

Deregistration reason – Household number	2022-23	2023-24	2024-25
Resigned due to retirement	11	8	2
Resigned due to change of circumstances	14	23	9
Resigned due to difficulty fulfilling the fostering role	3		3
Resigned as child no longer looked after (Special Guardianship obtained / Adoption Order)	8	7	6
Resigned due to impact of fostering on emotional well-being	1		1

Resigned as child no longer in their care	5	4	
Resigned following standards of care investigation	1		
Deregistered by the service as no longer suitable to	4		2
foster			
Child returned home (planned move)		10	5
Placement Breakdown		4	
Staying put/Supported Lodgings		8	7
Becoming Shared lives carers for previously fostered child		3	

(Source: Fostering Service exit interviews and Fostering Panel Case Data)

Special Guardianship Orders made	2022-23	2023-24	2024-25 Q1 (April to September)
Number of children who have had an order made in financial year.	59	31	14

Temporary Approval Activity

The fostering service have undertaken roadshows and team Tuesday session to support the focus on family first principles in front line team. This has seen some improvement in the referrals and thus sufficiency.

In August 2024 there were 12 reg 24 referrals for 20 children. This resulted in 8 household's temporarily approved as foster carers for 11 children. In September we had 11 reg 24 referrals for 13 children, which resulted in 6 approvals for 8 children.

Since 1st April 2024 to 30th September 2024, we have received 60 referrals for regulation 24 assessments which was for 82 children. Of the 60 referrals we have temporarily approved 34 carers for 44 children. Which means 44 children were placed with Kinship carers. Not all of these will have proceeded to full kinship carer approval.

External Assessments

Area	Assessor	Situation in 2021	Situation in 2024
Children's services	Ofsted	Inadequate (May 2018)	Requires improvement
			(Mar 2022)
Youth offending team	HM	Inadequate (Aug 2019)	Good (Mar 2022)
	Inspectorate		
	of Probation		
In-house children's	Ofsted	70% Good or Outstanding	90.0% of those inspected
homes (Table 1)			Good or Outstanding
Schools and AP	Ofsted	Maintained: 96.1% Good	Maintained: 98.1% Good or
(Tables 2 & 3)		or Outstanding	Outstanding
		Academies: 90.1% Good or	Academies: 91.7% Good or
		Outstanding	Outstanding
SEND (local area	Ofsted &	Progress in 4 of 5 areas of	Inconsistent experiences
inspection)	CQC	weakness identified in	and outcomes (November
		2016 (May 2019)	2023)
Adult learning	Ofsted	Good (Jun 2016)	Good (Jun 2022)

Table 1: SCC children's homes as of November 2024

SCC children's home	Previous inspection	Most recent inspection
SC405933	Good (Apr 2022)	Good (May 2023)
1230411	Good (Jun 2023)	Good (June 2024)
SC370703	Good (<u>Mar 2023</u>)	Good (Feb 2024)
SC040633	Outstanding (Jan 2024)	Good (Sep 2024)
SC040638	Inadequate (Sept 2022)	Monitoring visit Oct 2022
SC040631	Requires Improvement Jun	Good (August 2024)
	2023, Assurance inspection Jan	
	<u>2024</u>	
SC040642	Good (<u>Sep 2023</u>)	Good (August 2024)
SC068827	Good (<u>Dec 2023</u>)	Good (Sep 2024)
SC045408	Good (May 2023)	Outstanding (August 2024)
2756164	N/A new registration in Jan	Good (September 2024)
	2024	
2784702	N/A	Not yet inspected (new
		registration Apr 2024)
2784664	N/A	Not yet inspected (new
		registration Apr 2024)

Non-SCC children's homes housing Surrey children as of November 2024

Ofsted grade	Percentage of homes in England	Number of Surrey children affected
Outstanding or Good	80.9%	94
Requires improvement	9.6%	9
Inadequate	3.2%	6
Not yet inspected	6.4%	8

 $NB\ In\ addition\ three\ children\ are\ housed\ in\ homes\ in\ Wales/Scotland,\ inspected\ by\ the\ Care\ Inspectorate.$

Schools and Alternative Provision

Who runs what in the sector as of end of October 2024:

	Primary	Secondary	Special	PRU
Maintained	135 (45%)	8 (14%)	11 (42%)	5 (63%)
Academies	164	50	15	3
Total	299	58	26	8

Table 2: Ratings for maintained schools

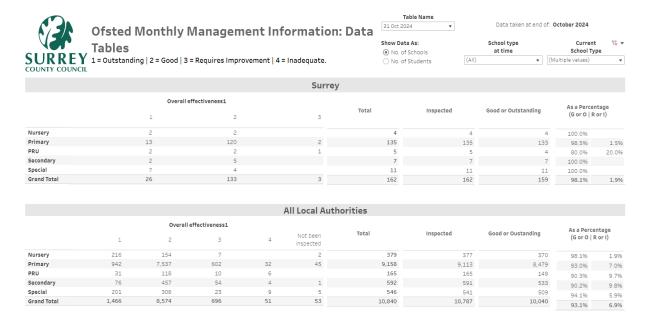
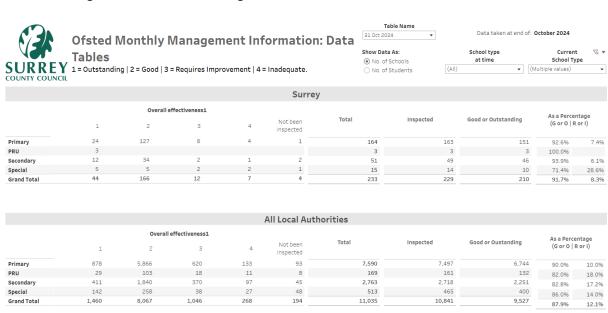


Table 3: Ratings for academies including free schools



Note: For the 2024/25 academic year, Ofsted have moved away from giving an overall grading. We are therefore working with our service colleagues to develop a refreshed method of reporting on Ofsted inspection outcomes to reflect this.

So far this year only two inspection reports have been published – both are academies and have all elements of the framework graded as good or outstanding (one primary, one secondary). They are shown as not yet inspected in the data above because they do not have an overall grade.